MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
January 9, 2019
6:00 P.M.

A meeting of the Board of Trustees of the San Mateo County Mosquito and Vector Control District was held on January 9, 2019 in the District Office at 1351 Rollins Road, Burlingame, California.

TRUSTEES PRESENT:
Mason Brutschy
Wade Leschyn
Carolyn Parker
Joe Galligan
Claudia Mazzetti
Glenn R. Sylvester
Donna Rutherford
Richard Wykoff
Kati Martin
Scott Smith
Justin Evans
Peter DeJarnatt
Ray Williams
Kat Lion
Robert Riechel
Chris Levin-Young
Paul Fregulia

Town of Atherton
City of Belmont
City of Brisbane
City of Burlingame
County-at-Large
City of Daly City
City of East Palo Alto
City of Foster City
City of Half Moon Bay
Town of Hillsborough
City of Menlo Park
City of Pacifica
Town of Portola Valley
City of Redwood City
City of San Bruno
City of South San Francisco
Town of Woodside

TRUSTEES ABSENT:
Joe Silva
Muhammad Baluom
Ross Graves
Ed Degliantoni

City of Colma
City of Millbrae
City of San Carlos
City of San Mateo

OTHERS PRESENT:
District Manager, Dr. Chindi Peavey
Assistant Manager, Brian Weber
District General Counsel, Christine Crowl
Public Health Education and Outreach, Megan Sebay
Laboratory Technician, Theresa Shelton
Finance Director, Richard Arrow
REGULAR MEETING OF THE BOARD OF TRUSTEES  
JANUARY 9, 2019  
6 PM

1. CALL TO ORDER
   The general meeting was called to order at 6 PM.

2. PLEDGE OF ALLEGIANCE
   Trustee Galligan led the Pledge of Allegiance.

3. OATH OF OFFICE
   None.

4. ROLL CALL
   The roll call indicated that 17 Trustees were present, constituting a simple quorum.

5. PUBLIC COMMENTS AND ANNOUNCEMENTS
   None.

6. CONSENT CALENDAR
   Motion by Trustee Wykoff, 2nd by Trustee Sylvester, to approve the Consent Calendar, as amended, was approved 17-0.

REGULAR AGENDA

7. BOARD COMMITTEE REPORTS
   A. Environmental and Public Outreach – the committee met on January 3, 2019 and voted to recommend to the Board the certification of the Integrated Mosquito and Vector Management Plan (IMVMP).
      Susan Hootkins, Environmental Planner at Cardno, provided an Executive Overview of the IMVMP to the Board (see January 9, 2019 SMCMVCD Board packet).
Trustee Evans suggested an amendment to the IMVMP, as follows:

"District will post signs in the treatment area, including on the street and by the entrances to parks and schools, as feasible and appropriate by jurisdiction for a reasonable period. Signage will include information about the treatment and provide the District's telephone number and website, which contains the name of product, date and time of treatment, and label information."

Motion by Trustee Scott, 2nd by Trustee Rutherford, to approve Resolution M-005-19, certifying the District's Final Programmatic Environmental Impact Report, adopting CEQA Findings of Fact and statement of overriding considerations, and adopting a Mitigation and Reporting Program for the District's Integrated Mosquito and Vector Management Plan, as amended, was approved 17-0.

RESOLUTION M-005-19

A RESOLUTION OF THE SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT CERTIFYING THE FINAL PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT FOR ITS INTEGRATED MOSQUITO AND VECTOR MANAGEMENT PROGRAM, ADOPTING CEQA FINDINGS OF FACT AND STATEMENT OF OVERRIDING CONSIDERATIONS, AND ADOPTING A MITIGATION MONITORING AND REPORTING PROGRAM

WHEREAS, pursuant to the California Environmental Quality Act (CEQA), the San Mateo County Mosquito & Vector Control District (District) issued a Notice of Preparation of a Programmatic Environmental Impact Report (PEIR) for its Integrated Mosquito and Vector Management Program (IMVMP or Program) on May 21, 2012, to the State Clearinghouse and reviewing agencies and interested parties and notice was appropriately posted and published; and held a public scoping meeting on June 19, 2012, and two written comments were received from the San Francisco Department of Public Health and the Town of Woodside; and

WHEREAS, the District proposes to implement the Program through an Integrated Mosquito and Vector Control Program Plan (IMVMP Plan) (together with the Program, the Project); and

WHEREAS, the District prepared a Draft PEIR (SCH # 2012052063) for the Project and publicly circulated it beginning on March 21, 2016 for a 49-day public review period that concluded on May 9, 2016, and also provided the Draft PEIR to the State Clearinghouse and to other interested agencies and individuals; and

WHEREAS, the District held a public hearing on April 20, 2016 to allow for public testimony on the Draft PEIR and no oral comments were received; and
WHEREAS, the District received 11 written comments on the Draft PEIR, including one responsible agency (California Department of Transportation); and

WHEREAS, the District prepared responses to those comments, made text revisions to the Draft PEIR, and added information to the Draft PEIR, and publicly recirculated a Revised Draft PEIR on July 19, 2018, for a 47-day public review period that concluded on September 4, 2018 and also provided the Revised Draft PEIR to the State Clearinghouse and to other interested agencies and individuals; and

WHEREAS, the District held a properly noticed public hearing on August 22, 2018 to allow for public testimony on the Revised Draft PEIR and no oral comments were received; and

WHEREAS, the District received 3 written comments on the Revised Draft PEIR, including comments from one public agency (Town of Portola Valley); and

WHEREAS, the District prepared responses to those comments and made text revisions to the Revised Draft PEIR; and

WHEREAS, The Final PEIR is comprised of the Responses to Comments/Text Revisions document (Exhibit A) and the July 2018 Revised Draft PEIR (Exhibit B); and

WHEREAS the District distributed written responses to the public agency that commented on the Revised Draft PEIR, and also provided an opportunity for review of the Final PEIR by the public for at least 10 days prior to this properly noticed meeting today; and

WHEREAS, the responses to comments and minor text changes and additions to the Final PEIR do not constitute significant new information requiring recirculation, but rather clarify and amplify an already adequate Revised Draft PEIR; and

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES, that the District, as the Lead Agency under CEQA for the PEIR, hereby certifies that:

SECTION 1. The foregoing recitals are true and correct, and, together with the staff report, Final PEIR, and the administrative record, including without limitation all other documents, reports, studies, memoranda, maps, oral and written testimony, and materials related to the IMVMP and IMPVMP Plan, form the basis for the determinations set forth below.

SECTION 2. The Board further finds, determines, and orders as follows:

1. The Final PEIR has been completed in compliance with CEQA.
2. The District is the lead agency under CEQA for preparing the Final PEIR, and the Board is the final decision-making authority with regard to approval of the IMPVMP.
3. The Final PEIR was presented to the Board, who has thoroughly reviewed and carefully considered the information contained in the Final PEIR.
4. The Board agrees with the conclusions contained in the Final PEIR and finds that the Final PEIR reflects the Board’s independent judgment and analysis.
5. Pursuant to CEQA section 21081 and CEQA Guidelines section 15091, and in support of its approval of the Project, the Board has reviewed and considered the CEQA Findings of Fact and Statement of Overriding Considerations, which are supported by substantial evidence and attached hereto as Exhibit C and incorporated herein by reference, and hereby adopts the attached CEQA Findings of Fact and Statement of Overriding Considerations.

6. Pursuant to CEQA section 21081.6 and CEQA Guidelines sections 15091(d) and 15097, and in support of its approval of the Project, the District hereby adopts the Mitigation Monitoring and Reporting Program attached hereto as Exhibit D and incorporated herein by reference, to require all mitigation measures described in the Final PEIR to be implemented.
7. Having found that it is adequate and complete and in full compliance with the requirements of CEQA, the Board certifies the Final PEIR.
8. Upon approval of the Project, the District General Manager is directed to file a Notice of Determination with the appropriate counties and to pay the California Department of Fish and Wildlife filing fee.
9. Pursuant to CEQA Guidelines section 15091(e), the documents and other materials that constitute the record of proceedings upon which the District has based its findings are located in and may be obtained from, the District Office at 1351 Rollins Road, Burlingame, California 94010.

SECTION 3. This Resolution shall take effect immediately.

PASSED AND ADOPTED January 9, 2019, at a regular meeting of the San Mateo County Mosquito and Vector Control District Board of Trustees by the following vote:

ATTEST: __________________________ Kati Martin, Board Secretary

Enclosures: Vote tally

_________________________ Joe Galligan, Board President

PASSED AND ADOPTED January 9, 2019, at a regular meeting of the San Mateo County Mosquito and Vector Control District Board of Trustees by the following vote:

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Motion by Trustee Scott, 2nd by Trustee Rutherford, to approve the District's Integrated Mosquito and Vector Management Program and Plan, was approved 17-0.

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RESOLUTION M-006-19

A RESOLUTION OF THE SAN MATEO COUNTY MOSQUITO & VECTOR CONTROL DISTRICT BOARD OF TRUSTEES APPROVING ITS INTEGRATED MOSQUITO AND VECTOR MANAGEMENT PROGRAM AND PLAN

WHEREAS, the Board of Trustees (Board) of the San Mateo County Mosquito & Vector Control District (District), pursuant to its authority under State law, needs to continue with and expand upon its Integrated Mosquito and Vector Management Program (IMVMP or Program) into 2019 and beyond in order to protect the public health and the health of domestic animals
from disease and discomfort caused by mosquitoes and other vectors within the District’s service area and within adjacent counties upon request; and

WHEREAS, the District proposes to implement the Program through an Integrated Mosquito and Vector Control Program Plan (IMVMP Plan, attached hereto as Exhibit A) (together with the Program, the Project); and

WHEREAS, pursuant to the California Environmental Quality Act (CEQA) and its implementing guidelines (CEQA Guidelines), the District prepared a Final Programmatic Environmental Impact Report (Final PEIR) (SCH # 2012052063) as Lead Agency and certified the Final PEIR by Resolution No. M-005-19 on January 9, 2019; and

WHEREAS the District has adopted CEQA Findings of Fact and a Statement of Overriding Considerations regarding the Project’s significant environmental impacts, which are attached as Exhibit A to Resolution No. M-005-19; and

WHEREAS, the District prepared and adopted a Mitigation Monitoring and Reporting Program, which is attached as Exhibit B to Resolution No. M-005-19, to ensure that mitigation measures and the District’s best management practices that are included in the Project are implemented in order to reduce Project impacts; and

WHEREAS, pursuant to CEQA section 21081.6 and CEQA Guidelines section 15091(e) the District will maintain the documents and other materials that constitute the record of proceedings on which the District’s findings are based at the District’s office: 1351 Rollins Road, Burlingame, CA 94010;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES, that the District hereby finds, orders, and determines as follows:

SECTION 1. The foregoing recitals are true and correct, and, together with the staff report and entire administrative record, including without limitation all other documents, reports, studies, memoranda, maps, oral and written testimony, and materials related to the IMVMP and IMVMP Plan, form the basis for the determinations set forth below.

SECTION 2. Based on substantial evidence contained in the Final PEIR and the entire administrative record, the Board finds, determines, and orders as follows:

1. The Board independently reviewed and adopted (i) the CEQA Findings of Fact and Statement of Overriding Considerations as set forth in Exhibit C to Resolution M-005-19, and (ii) the Mitigation Monitoring and Reporting Program as set forth in Exhibit B to Resolution M-005-19.
2. The preferred Program described in the Final PEIR and the IMVMP Plan are hereby approved.

SECTION 3. This Resolution shall take effect immediately.
PASSED AND ADOPTED________________________, at a regular meeting of
the San Mateo County Mosquito & Vector Control District Board by the following vote:

Joe Galligan Board President

ATTEST: ______________________

Kati Martin, Board Secretary

PASSED AND ADOPTED January 9, 2019, at a regular meeting of the San Mateo County Mosquito and Vector Control District Board of Trustees by the following vote:

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B. Policy Committee – the Committee submitted editorial changes to sections 6100 and 6110 of the District’s policy manual for the Boards’ consideration.

Motion by Trustee Riechel, 2nd by Trustee DeJarnatt, to accept the Policy Committee recommendations for editorial changes to Policy sections 6100 and 6110, passed 17-0.

C. Legislative Committee – did not meet.

D. Manager’s Evaluation Committee – report deferred to the closed session.

E. Finance Committee – Committee chair Brutschy reviewed the information contained in the Board packet.

F. Strategic Planning Committee – will not meet until next fiscal year.

8. FINANCIAL REPORT

Finance Director Arrow reviewed the information provided in the Board packet for fiscal year 2018-19: July 2018 through November 2018.

Trustee Robert Riechel made a motion and Trustee Donna Rutherford seconded, to approve the Financial Documents for fiscal year 2018-19; July 2018 through November 2018, motion was approved 17-0.

9. STAFF REPORTS

A. Assist Manager Weber reviewed the information provided in the Board packet.

B. Laboratory Technician, Theresa Shelton reviewed the materials from the Board packet.

C. Public Health Education, and Outreach Officer, Megan Sebay, reviewed the materials from the Board packet. She reminded us of the upcoming open house and advised invitations will be sent soon.
10. District Manager Dr. Chindi Peavey reminded the Board that it is their responsibility to submit a Form 700 Statement by April, 2019. Forms will be available on line.

11. Closed session
   PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Title: District Manager (Government Code Section 54957)

   CONFERENCE WITH LABOR NEGOTIATOR
   Unrepresented employee: District Manager (Government Code Section 54957.6)

12. End closed section

13. Report from Closed session
    No report.

5 Board members left the meeting.

14. Board President announced committee assignments for 2019

    Trustee Levin-Young – Environmental/Public Outreach
    Trustee Parker – Finance
    Trustee Mazzetti – Policy

15. Consider accepting a proposal submitted for painting the interior of the District's Headquarters building in Burlingame.

    District Manager Peavey reviewed the two submitted bids for consideration.

    Motion by Trustee Rutherford, 2nd by Trustee Williams, to accept the bid from
    DeMartini/Arnott for $34,680 which was the lowest bid to repaint the interior of the District's
    Headquarters,
    passed 12-0.

12. MANAGER'S REPORT

    District Manager Dr. Chindi Peavy reviewed the items from the Board packet.

14. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

    None.
15. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

   The next regular meeting is scheduled for February 13, 2019 @ 6 PM at the District office.

16. ADJOURNMENT @ 8:28 PM

   The agenda for the January 9, 2019 Board meeting was posted at the District office January 4, 2019.

   Joe Galligan, Board President         Kati Martin, Board Secretary

I certify the above minutes were approved as read or corrected at a meeting of the Board held on February 13, 2019.

** All reports that were provided to the trustees as the board meeting will be available upon request.

Approved:

   Chandri Peavey                      Joe Galligan
   District Manager                   Board President