REGULAR MEETING OF THE BOARD OF TRUSTEES
January 14, 2015 6:00 p.m.

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kati Martin, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
   - Secretary of the Board will take roll call
4. OATHS ADMINISTERED TO TRUSTEES
5. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
6. CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES
RECESS TO CLOSED SESSION TO CONSIDER:

A. PERSONNEL MATTERS (Government Code §54957)
   a. Public Employment
      Title: District Manager

B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)
   a. Unrepresented employees: District Manager
      Agency Designated Representative: Ad Hoc District Manager
      Search Committee

Closed Session Note: The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; as regards attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

7. RECONVENE AND REPORT FROM CLOSED SESSION

8. PRESIDENT’S REPORT ON CLOSED SESSION (Government Code §54957.1)

9. SPECIAL PRESENTATIONS
   A. Preview of new District website, which will be fully completed before the end of January-2015. Public Health Education and Outreach Officer, Megan Caldwell
   
   B. Overview of proper Trustee Communication Protocol. President, Donna Rutherford and General Counsel, Alexandra Barnhill
10. PUBLIC COMMENTS AND ANNOUNCEMENTS.

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twelve minutes in total. Speaker cards are available for those making a public comment.

11. CONSENT CALENDAR

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

A. Minutes for Regular Board Meeting, November 12, 2014
B. Minutes for Special Board Meeting, December 10, 2014
C. Minutes for Special Board Meeting, December 29, 2014
D. Settlement Agreement with Peninsula Vector Workers Association

12. REGULAR AGENDA

A. Trustee email addresses: The District is proposing to provide each Trustee with a District email address that will be displayed on the new website and on Trustee business cards. Interim District Manager, Rosendo Rodriguez

**ACTION:** Motion to approve having the District provide email addresses to each Trustee for conducting District business.

B. Trustee Committee Assignments: Review existing Trustee Committee Chair and Member assignments and make any necessary changes as needed. President, Donna Rutherford.

C. Reauthorization of Expense Reimbursement Payments Procedures for Trustees and Updating Board Policy No 4030. Interim District Manager, Rosendo Rodriguez
ACTION: Motion to adopt Resolution No. M-007-15 authorizing the payment of a flat monthly reimbursement rate to Trustees in lieu of actual expenses and updating Board Policy No. 4030 governing remuneration and reimbursement.

13. BOARD COMMITTEE REPORTS
   A. Environmental and Public Outreach
   B. Finance
   C. Strategic Planning
   D. Policy
   E. Ad-hoc District Manager Search Committee

14. FINANCIAL REPORT

   ACTION: Motion to approve Year-to-Date 2014-2015 Financial Reports through October 2014 and November 2014.

15. MANAGER’S REPORT

16. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

17. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

18. ADJOURNMENT

CERTIFICATION OF POSTING AGENDA

I, Kati Martin, Board Secretary for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for January 14, 2015 was posted and available for review on January 9, 2015, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010 as well as the District’s website www.smcmad.org.