REGULAR MEETING OF THE BOARD OF TRUSTEES
February 11, 2015 6:00 p.m.

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kati Martin, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmvcd.org.

REGULAR MEETING OF THE BOARD OF TRUSTEES

6:00 p.m.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
   • Secretary of the Board will take roll call
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
5. CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES
   • RECESS TO CLOSED SESSION TO CONSIDER:
A. PERSONNEL MATTERS (Government Code §54957)
   a. Public Employment
      Title: District Manager

B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)
   a. Unrepresented employees: District Manager
      Agency Designated Representative: Ad Hoc District Manager
      Search Committee

Closed Session Note: The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; as regards attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

6. RECONVENE AND REPORT FROM CLOSED SESSION

7. PRESIDENT’S REPORT ON CLOSED SESSION (Government Code § 54957.1)

8. SPECIAL PRESENTATIONS
   A. Overview of new Trustee e-mail program and discussion on how to log onto the website to check e-mail.

9. PUBLIC COMMENTS AND ANNOUNCEMENTS.
   • This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per
person and twelve minutes in total. Speaker cards are available for those making a public comment.

10. CONSENT CALENDAR

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

  A. Minutes for Regular Board Meeting, January 14, 2015
  B. Professional Consulting, Engineer of Work and Levy Administration with SCI Consulting Group, for fiscal year 2015-2016 Benefit Assessment

11. REGULAR AGENDA

  A. Discuss correspondence from County Controller regarding District’s Internal Control Review findings
  B. District Manager Employment Agreement: The District will review and consider the approval of an employment agreement to fill the District Manager position.

    **ACTION:** Motion to adopt Resolution No. M-008-15 Approving the District Manager Employment Agreement

12. BOARD COMMITTEE REPORTS

  A. Environmental and Public Outreach
  B. Finance
  C. Strategic Planning
  D. Policy
  E. Ad-hoc District Manager Search Committee
13. FINANCIAL REPORT


**ACTION:** Motion to approve Year-to-Date 2014-2015 Financial Reports through December 2014.

14. MANAGER’S REPORT

15. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

16. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

17. ADJOURNMENT

---

**CERTIFICATION OF POSTING AGENDA**

I, Kati Martin, Board Secretary for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for February 11, 2015 was posted and available for review on February 5, 2015, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010 as well as the District’s website [www.smcmvcd.org](http://www.smcmvcd.org).