SPECIAL MEETING OF THE BOARD OF TRUSTEES
Wednesday, December 10, 2014

REVISED AGENDA

Trustee Field Day Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kati Martin, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a Trustee Field Day meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

TRUSTEE FIELD DAY MEETING OF THE BOARD OF TRUSTEES

9:00 a.m.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL
   - Secretary of the Board will take roll call

4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
5. CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES

- RECESS TO CLOSED SESSION TO CONSIDER:

1. PERSONNEL MATTERS (Government Code §54957)
   a. Public Employment
      Title: District Manager

2. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)
   a. Unrepresented employees: District Manager
      Agency Designated Representative: Ad Hoc District Manager Search Committee

3. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)
   a. Employee Organization: Peninsula Vector Control Association
      Agency Designated Representative: Interim District Manager Rosendo Rodriguez

4. CONFERENCE WITH LABOR NEGOTIATOR (Government Code §54957.6)
   a. Unrepresented employees: All unrepresented employees except District Manager
      Agency Designated Representative: Interim District Manager Rosendo Rodriguez

Closed Session Note: The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; as regards attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.
6. RECONVENE AND REPORT FROM CLOSED SESSION
   • PRESIDENT’S REPORT ON CLOSED SESSION (Government Code § 54957.1)

7. PUBLIC COMMENTS AND ANNOUNCEMENTS
   • This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to two minutes per person and ten minutes in total. Speaker cards are available for those making a public comment.

8. REGULAR AGENDA FOR TRUSTEE FIELD DAY
   A. OPENING REMARKS: To be provided by Interim District Manager Rodriguez
   B. TRUSTEE ORIENTATION ON CURRENT DISTRICT SERVICES:
      District Staff will highlight District Services that are currently being provided to the public by each department (Field Operations, Laboratory and Public Outreach)
   C. GOVERNANCE BEST PRACTICES FOR BOARD MEMBERS: District General Counsel, Alexandra Barnhill, and Assistant General Counsel, Kevin Siegel, to provide training regarding techniques for effective board governance.
   D. FIELD OPERATIONS REVIEW: Field Operations Technicians will advise Trustees regarding operations within the respective cities and unincorporated areas.
   E. RECESS FOR LUNCH
   F. DISTRICT TOUR OF FACILITIES: District staff will lead Trustees on a tour of District facilities located at the District’s Headquarters at 1351 Rollins Road.

9. ADJOURNMENT
   ACTION: Motion to adjourn.
CERTIFICATION OF POSTING AGENDA

I, Kati Martin, Board Secretary for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Trustee Field Day Meeting of the SMCMVCD Board of Trustees for December 10, 2014 was posted and available for review on December 4, 2014, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010 as well as the District’s website www.smcmad.org.