



**SPECIAL MEETING OF THE BOARD OF TRUSTEES
TRAINING SESSION**

December 8, 2018 9:00 AM

AGENDA

Special Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager as soon as possible before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
 - Secretary of the Board will take roll call
- 3. PUBLIC COMMENTS AND ANNOUNCEMENTS**

This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment.

4. SPECIAL PRESENTATION / TRAINING SESSION

Training sessions are held for the purpose of receiving education on matters of interest to the District from a professional. No official action will be taken at this training session. However, the Board may ask questions of staff and refer an item to staff with specific requests for information or provide specific direction to staff. For those questions that staff cannot immediately answer, responses will be provided in writing or at a future meeting.

- GOVERNANCE FOUNDATIONS - Module 1 of the Special District Leadership Academy presented by David Aranda regarding building a foundation for good governance.

Training Schedule:

9:00 am –12:00 pm	Workshop
12:00 pm – 12:30 pm	Lunch
12:30 pm – 3:30 pm	Workshop

5. ADJOURNMENT