San Mateo County  
Mosquito and Vector Control District  
1351 Rollins Rd  
Burlingame, CA 94010  
(650) 344-8592  Fax (650) 344-3843  
www.smcmad.org  

REGULAR MEETING OF THE BOARD OF TRUSTEES  
September 10, 2014  

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Donna Rutherford, Board President at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

REGULAR MEETING OF THE BOARD OF TRUSTEES  
6:00 PM

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.  
   • Secretary of the Board will take roll call.

4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
5. **SPECIAL PRESENTATIONS.**

A. **District Website RFP Results.** Website development proposal and Service Agreement between the District and Digital Deployment, Inc. of Sacramento. Interim District Manager Rodriguez.

**ACTION:** Motion to approve Service Agreement for redevelopment of District website between the District and Digital Deployment, Inc.

6. **PUBLIC COMMENTS AND ANNOUNCEMENTS.**

- This time is reserved for persons wishing to address the Board on any Mosquito Abatement and Vector Control District – related matters that are as follows: 1) Not otherwise listed on this meeting agenda; 2) Listed on the Consent Agenda; or 3) Board Members’ Reports on the Regular Agenda. Public comment on matters not listed above shall be heard at the time the matter is called.
- As with all public comment, members of the public who wish to address the Board should complete a speaker’s slip to make a public comment. Speakers are customarily limited to three minutes, but an extension can be provided to you at the discretion of the Board President.

7. **CONSENT CALENDAR.**

A. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
   1) Minutes for Regular Board Meeting, July 9, 2014.
   2) Minutes for Special Board Meeting, July 30, 2014.
   3) Contract with Leading Edge for Map Vision data management system
   5) Pesticide Requisition dated 9/3/14 – Clarke

**ACTION:** Motion to approve Consent Calendar items.

8. **REGULAR AGENDA.**

A. Consideration of Policy 4140.423 Bylaws Governing Board of Trustees and Policy 4150.11 Board Officers’ Nomination and Election Process. Interim District Manager Rodriguez.
ACTION: Adopt resolution M-005-2015 to temporarily waive current policies 4140.423 and 4150.11 requiring a member of the Board of Trustees to have served for at least one-year on the Board to be eligible to hold a Board Officer position in order to fill the positions of Board Secretary and Assistant Secretary for the remainder of the 2014/2015 term for those offices.

B. Nominations for Board Office positions: Secretary and Assistant Secretary the remainder of the 2014/2015 term for those offices.

ACTION: Motion to approve the Special Election Slate to fill the vacant positions of Secretary and Assistant Secretary for the remainder of the 2014/2015 term for those offices.

Election of District Trustees nominated for Board Office positions: Secretary and Assistant Secretary the remainder of the 2014/2015 term for those offices.

ACTION: Motion to approve Board Office positions: Secretary and Assistant Secretary the remainder of the 2014/2015 term for those offices.

C. Temporary increase in pay for Interim District Manager Rodriguez as outlined by Regional Government Services letter of recommendation.

ACTION: Motion to approve a temporary pay increase for Interim District Manager Rodriguez of $117,748 for the duration of his assignment as Interim District Manager.

9. BOARD COMMITTEE REPORTS

A. Environmental and Public Outreach
B. Finance
C. Strategic Planning
D. Policy
E. Managers Evaluation
F. Executive Committee

10. FINANCIAL REPORT

A. Review Unaudited Financial Documents for fiscal year 2013-14; Fiscal Year End Interim District Manager, Rosendo Rodriguez

ACTION: Motion to approve Financial Documents for Fiscal Year 2013-2014; July 2013 through June 2014.

ACTION: Motion to approve Financial Documents for Fiscal Year 2014-2015; for the month of July 2014.

11. MANAGER’S REPORT

12. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

13. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

14. ADJOURNMENT

CERTIFICATION OF POSTING AGENDA

I, Donna Rutherford, Board President for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for September 10, 2014 was posted and available for review on September 4, 2014, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.