MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES
July 9, 2014
6:00PM

A regular meeting of the Board of Trustees of the San Mateo County Mosquito and Vector Control District was held on July 9, 2014, in the District Office at 1351 Rollins Road, Burlingame, California.

TRUSTEES PRESENT:
Christine Fuller
Robert Maynard
Jason Seifer
Leon Nickolas
Valentina Cogoni
Robert Riechel
Richard Wykoff
Scott Smith
Mason Brutschy
Scott Smith

James Ridgeway
Betsy Schneider
Wade Leschyn
Peter DeJarnatt
Joe Galligan
Christopher Cairo
Donna Rutherford
Louis Gotelli
Kat Lion
Kati Martin

TRUSTEES ABSENT:
Steve Hedlund

OTHERS PRESENT:
District Manager, Robert Gay
Finance Director, Rosendo Rodriguez
County Counsel, Kathy Meola
District Counsel, Robert Pittman
Assistant Legal Counsel, Alexandra Barnhill
Laboratory Director, Dr. Nayer Zahiri
Assistant Manager, Brian Weber

REGULAR MEETING OF THE BOARD OF TRUSTEES
6:00PM

1. CALL TO ORDER
President Rutherford called the meeting to order at 6:00PM and stated that it was being recorded.

2. PLEDGE OF ALLEGIANCE

The Regular Meeting of the Board of Trustees was opened with the Pledge of Allegiance led by President Rutherford.

3. ROLL CALL

The roll call indicated that 20 Trustees were present. Trustee Hedlund had an excused absence.

4. APPROVAL OF THE AGENDA AS POSTED

- Motion by Wykoff, 2nd Galligan, to approve the agenda, voted by the Board 20-0

5. CLOSED SESSION: (6:02PM))

- Motion by Maynard, 2nd Galligan to move into closed session approved by the Board 20-0.

**CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES**

A. Call to Order

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Title: District Manager. Government Code Section 54957

C. CONFERENCE WITH LABOR NEGOTIATOR
   Unrepresented Employee: District Manager Government Code Section 54957.6.

6. REPORT FROM CLOSED SESSION (7:06PM)

Direction given to Counsel on items:

B. No Action

C. Motion to renew contract with manager was defeated by a vote of Board of 8-11-1:

- **Yea**s: Gotelli, Fuller, Rutherford, Smith, Nickolas, DeJamatt, Cairo, Tagg
- **Nay**s: Brutschy, Maynard, Galligan, Seifer, Wykoff, Martin, Cogoni, Lion, Riechel, Schneider, Ridgeway
- **Abstain**: Leschyn

7. SPECIAL PRESENTATION:
A. Legal service agreement between the District and Burke, Williams & Sorenson LLP, and the introduction of Robert Pittman as the designated General Counsel and Alexandra Barnhill as Assistant General Counsel: Trustee Kati Martin.

Trustee Martin stated that the firm chosen by the Committee was deemed the most qualified due to their experience, freshness that they brought into the interview, and marked differences in their qualifications in Special District governance and training. County Counsel, Kathy Meola, was thanked by President Rutherford and the Board for her excellent work with the District the past few months.

- Motion by Martin, 2nd Cairo to approve Legal Service Agreement between District and Burke, Williams & Sorenson, LLP, voted by the Board: 15-4-1. (Nays: Nickolas, Wykoff, DeJarnatt, & Brutschy; abstention: Seifer).

5. PUBLIC COMMENTS AND ANNOUNCEMENTS:

There were no comments from the public.

6. CONSENT CALENDAR:

A. Minutes and Consent Items for the regular Board meeting of June 11, 2014.

- Motion by Wykoff, 2nd by Nickolas to approve the minutes, passed by the Board 20-0.

7. REGULAR AGENDA:


District Counsel and Trustee comments were incorporated into the draft with minor wording changes in F7.

- Motion by Riechel, 2nd Maynard to approve District response to the Grand Jury Report, approved by the Board 19-0-1 (abstention: Martin).

8. BOARD COMMITTEE MEETING DATES AND REPORTS:

A. Environmental/Public Outreach Standing Committee: Scott Smith Chair: Met on July 2, 2014, RFPs for Website Redesign & Development and Public Education Officer with details of qualifications and scope of work has been sent out.

B. Finance Committee: Rick Wykoff Chair: Next meeting on August 4th for the CALPERS trust fund presentation and discussion.

C. Strategic Planning Committee: Jim Ridgeway Chair: Will attempt to set up a meeting for August since it is difficult to have the staff and trustees meet at one time.
D. **Manager Evaluation Committee, Steve Hedlund Chair:** No comment, since committee head was not present. Manager Gay had no comments on his evaluation for the Board this evening.

E. **Policy Committee: Robert Riechel Chair.** In contract with RGS for HR District service. Will meet July 10th with Manager and later with Committee members.

8. **FINANCIAL REPORT: FINANCE DIRECTOR: ROSENDO RODRIGUEZ**

Review of the Financial Documents for the fiscal year 2013-2014; July through May. The budget was slightly above the 92% year projection due to typical seasonal expenditures, equipment purchases, and laboratory costs. There is $7.2M in the General and Capital Funds. Details of the financial report were included in the Board’s packet.

- Motion by Galligan, 2nd Riechel, to approve the Financial Documents for fiscal year 2013-2014, July through May, passed by the Board 20-0.

9. **MANAGER’S REPORT:**

A. Manager Gay indicated that a complete report of the activities is contained in the Board’s packet which included the following items:

- The increased outbreaks of *Aedes aegypti* in Menlo Park even after applications were sprayed in the inspected area. The *Aedes aegypti* team will continue to go back and treat the affected areas until it is knocked out.
- Ethics and Preventing Sexual Harassment training is due for some of the Trustees.
- AMCA 2015 Annual Conference scheduled for March 29- April 2 to be held in New Orleans, Louisiana.
- CSDA Annual Conference & Exhibitor Showcase will be held at the Renaissance Palm Springs from September 29th – October 2, 2014. Trustees Brutschy, Lion and Leschyn to attend.
- WNV: Cases were noted in California especially in Santa Clara County. Mosquito pools tested positive in the North Central part of the City of San Mateo and the zones were fogged by staff. Special testing will be done every other week to monitor mosquito numbers.
- Sentinel chicken flocks are established in Hillsborough, Searsville Lake and East Palo Alto.
- Helicopter larvacing to begin in Searsville Lake, Mills Field and Sharp Park.
- Problems with the cracked airboat motor and possible replacement are now being discussed with the District’s Executive Committee.
- Manager Gay thanked the Board for the opportunity of serving with the District, Trustees and outstanding staff for over 17 years and will be looking forward to retirement.

10. **BOARD MEMBERS COMMENTS AND ANNOUNCEMENTS:**

- Trustee Nickolas thanked Assistant Manager Weber for giving an excellent presentation and fielding questions to the County of San Mateo Code Enforcement Taskforce Group on June 19th.
• Trustee Fuller wanted to recognize the passing of Redwood City Assemblyman Ira Ruskin who was an active supporter of the Mosquito Abatement District.

14. NEXT REGULARLY SCHEDULED BOARD MEETING:

President Rutherford announced the next scheduled Board meeting on August 13, 2014.

15. ADJOURNMENT:

Meeting was adjourned at 8:00PM.

There being no further business, the meeting was adjourned at 8:00PM.
I certify the above minutes were approved as read or corrected at a meeting of the Board held on July 9, 2014.

** All reports that were provided to the trustees as the board meeting will be available upon request.

Approved:

[Signatures]

District Manager (Interim)

Board President