



San Mateo County
Mosquito and Vector Control District
 1351 Rollins Rd
 Burlingame, CA 94010
 (650) 344-8592 Fax (650) 344-3843
 www.smcmad.org

REGULAR MEETING OF THE BOARD OF TRUSTEES
July 9, 2014

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Leon Nickolas, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmad.org.

REGULAR MEETING OF THE BOARD OF TRUSTEES
6:00 PM

1. **CALL TO ORDER.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.**
 - Secretary of the Board will take roll call.
4. **APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)**
5. **CLOSED SESSION**

ACTION: Motion to move into closed session.

CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES

A. CALL TO ORDER.

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: DISTRICT MANAGER. Government Code Section 54957.

C. CONFERENCE WITH LABOR NEGOTIATOR

Unrepresented employee: District Manager. Government Code Section 54957.6.

Closed Session Note: The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; as regards attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

ACTION: Motion to move out of closed session.

**REGULAR MEETING OF THE BOARD OF TRUSTEES
CONTINUATION OF AGENDA FOR JULY 9, 2014**

6. REPORT FROM CLOSED SESSION

7. SPECIAL PRESENTATIONS

A. Discuss and/or Act upon Renewal of Contract for District Manager for the period September 1, 2014 through June 30, 2015.

B. Legal Service Agreement between the District and Burke, Williams, & Sorensen, LLP and the introduction of Robert H. Pittman as the designated General Counsel and Alexandra M. Barnhill as Assistant General Counsel. Trustee Kati Martin.

ACTION: Motion to approve Legal Service Agreement between the District and Burke, Williams, & Sorensen, LLP.

8. PUBLIC COMMENTS AND ANNOUNCEMENTS.

- This time is reserved for persons wishing to address the Board on any Mosquito Abatement and Vector Control District – related matters that are as follows: 1) Not otherwise listed on this meeting agenda; 2) Listed on the Consent Agenda; or 3) Board Members' Reports on the Regular Agenda. Public comment on matters not listed above shall be heard at the time the matter is called.

- As with all public comment, members of the public who wish to address the Board should complete a speaker's slip to make a public comment. Speakers are customarily limited to three minutes, but an extension can be provided to you at the discretion of the Board President.

9. CONSENT CALENDAR.

A. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

1) Minutes for Regular Board Meeting, June 11, 2014.

ACTION: Motion to approve Consent Calendar items.

10. REGULAR AGENDA.

A. Grand Jury Report. "Partly Cloudy with a Chance of Information: Investigating the Transparency of Independent Special Districts' Websites". Manager Gay.

ACTION: Motion to approve District Response to the Grand Jury Report.

11. BOARD COMMITTEE REPORTS

- A. Environmental and Public Outreach
- B. Finance
- C. Strategic Planning
- D. Policy
- E. Managers Evaluation

12. FINANCIAL REPORT

A. Review Financial Documents for fiscal year 2013-14; July through May.
Finance Director, Rosendo Rodriguez

ACTION: Motion to approve Financial Documents for Fiscal Year 2013-2014; July through May 2014.

13. MANAGER'S REPORT

14. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

15. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

16. ADJOURNMENT

CERTIFICATION OF POSTING AGENDA

I, **Leon Nickolas, Board Secretary** for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for July 9, 2014 was posted and available for review on July 3, 2014, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.