



**San Mateo County**  
**Mosquito and Vector Control District**  
1351 Rollins Rd  
Burlingame, CA 94010  
(650) 344-8592 Fax (650) 344-3843  
www.smcmad.org

**FINANCE COMMITTEE MEETING OF THE BOARD OF TRUSTEES**  
**November 3, 2014**

**AGENDA**

*Finance Committee Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Rick Wykoff, Chairperson of the Finance Committee at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*

*Public records that relate to any item on the open session agenda for a Finance Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all Finance Committee members. The Finance Committee of the Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection.*

**FINANCE COMMITTEE**  
**MEETING OF THE TRUSTEES BOARD**  
**November 3, 2014**  
**6:00 P.M.**

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

- Chairperson Rick Wykoff will take roll call. \_\_\_\_\_
- Robert Maynard, City of Brisbane \_\_\_\_\_
- Robert Riechel, City of San Bruno \_\_\_\_\_

- Jason Seifer, County-at-Large \_\_\_\_\_
- Mason Brutschy, Town of Atherton \_\_\_\_\_
- Joe Galligan, City of Burlingame \_\_\_\_\_

**4. PUBLIC COMMENTS AND ANNOUNCEMENTS**

- This time is reserved for members of the public to address the Finance Committee of the Board relative to matters of the Committee not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

**5. CLOSED SESSION**

**ACTION:** Motion to move into closed session

**A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

POTENTIAL INITIATION OF LITIGATION PURSUANT TO  
GOVERNMENT CODE §54956.9(D)(4): (ONE CASE)

**ACTION:** Motion to move out of closed session

**6. REGULAR AGENDA**

- A. August 2014 Financial Statement Review**
- B. 2015 MVCAC Conference Attendance**
- C. Letter to County regarding Internal Control Review**
- D. District Phone System Upgrade Quotations**
- E. FY 14/15 Revenues Review**
- F. FY 13/14 Annual Audit Update**

**7. ADJOURNMENT**

## **CERTIFICATION OF POSTING AGENDA**

I, **Rick Wykoff, Chairperson of the Finance Committee of the Board** for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Finance Committee Meeting for November 3, 2014 was posted and available for review October 29, 2014, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010.