REGULAR MEETING OF THE BOARD OF TRUSTEES
May 8, 2013

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Leon Nickolas, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

REGULAR MEETING OF THE BOARD OF TRUSTEES
6:00 P.M.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.
   • Secretary of the Board will take roll call.

4. APPROVAL OF THE AGENDA AS POSTED (or amended)

5. OATHS ADMINISTERED TO TRUSTEES

6. SPECIAL PRESENTATIONS
ACTION: Motion to open Public Hearing.
ACTION: Motion to close Public Hearing.
ACTION: Motion to approve Resolution M-007-13.

7. PUBLIC COMMENTS AND ANNOUNCEMENTS.

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to two minutes per person and ten minutes in total. Speaker cards are available for those making a public comment.

8. CONSENT CALENDAR.

A. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

1) Minutes for Regular Board Meeting, April 10, 2013.

ACTION: Motion to approve Consent Calendar.

9. REGULAR AGENDA

A. Public Outreach Coordinator (new position). Vice-President Rutherford and Manager Gay.

ACTION: Motion to approve budgeting for a Public Outreach Coordinator for FY 2013-14.

B. Entomology Laboratory Equipment Upgrade. Laboratory Director Dr. Nayer Zahiri and Manager Gay.

ACTION: Motion to approve budgeting for an Entomology Laboratory Equipment Upgrade for FY 2013-14. Includes the following equipment:
1. Applied Biosystems 7500 Real-Time PCR Systems
2. MagMAX Express Magnetic Particle Processor
5. Fisher Scientific Thermo Fisher Scientific Heraeus Megafuge 1.0/1.0R All-Purpose Tabletop Centrifuge
6. Thomas Scientific, SPEX SamplePrep 8000D Mixer/Mill


ACTION: Motion to approve budgeting for Vehicle Leasing with Enterprise Fleet Management for FY 2013-14.

E. Sharp Copier Contract. Finance Director, Rodriguez and Manager Gay.

**ACTION:** Motion to approve contract.

10. BOARD COMMITTEE REPORTS

A. Environmental/Public Outreach
B. Finance
C. Strategic Planning
D. Policy
E. Ad-hoc Building

11. FINANCIAL REPORT

A. Review Financial Documents for fiscal year 2012-13; Finance Director, Rosendo Rodriguez

**ACTION:** Motion to approve Financial Documents for Fiscal Year 2012-2013; July through March 2013.

12. MANAGER’S REPORT

13. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

   o President Samuel Lerner and Assistant Manager Brian Weber

14. NEXT REGULARLY SCHEDULED BOARD MEETING

**ACTION:** Motion to approve next meeting for June 12, 2013.

15. ADJOURNMENT

**ACTION:** Motion to adjourn.

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**CERTIFICATION OF POSTING AGENDA**

I, Leon Nickolas, Board Secretary for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for May 8, 2013 was posted and available for review on May 2, 2013, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.