REGULAR MEETING OF THE BOARD OF TRUSTEES
February 13, 2013

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Leon Nickolas, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

REGULAR MEETING OF THE BOARD OF TRUSTEES
6:00 P.M.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.
   • Secretary of the Board will take roll call.

4. APPROVAL OF THE AGENDA AS POSTED (or amended)

5. OATHS ADMINISTERED TO TRUSTEES

6. PUBLIC COMMENTS AND ANNOUNCEMENTS.
   • This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to two minutes per
person and ten minutes in total. Speaker cards are available for those making a public comment.

7. CONSENT CALENDAR.

A. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.


**ACTION:** Motion to approve Consent Calendar.

8. FINANCIAL REPORT

A. Review Financial Documents for fiscal year 2012-13; December 2013. Finance Director, Rosendo Rodriguez

**ACTION:** Motion to approve Financial Documents for Fiscal Year 2012-2013; July through December 2012.

9. BOARD COMMITTEE REPORTS

A. Environmental/Public Outreach
B. Finance
C. Strategic Planning
D. Policy
E. Ad-hoc Building

10. CLOSED SESSION

**ACTION:** Motion to move into closed session.

CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES

A. CALL TO ORDER.

B. PUBLIC EMPLOYEE EMPLOYMENT CONTRACT

Labor Negotiator: Board President
Unrepresented employee: District Manager (Government Code Section 54957.8)

*Closed Session Note:* The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; as regards attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.
C. REPORT OUT FROM CLOSED SESSION (if any)

11. REGULAR AGENDA

A. District Managers Employment Contract

ACTION: Motion to approve District Managers Employment Contract.

B. District Policy # 6030 Expense Authorization

ACTION: Motion to approve changes to Policy # 6030.

12. MANAGER’S REPORT

13. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

A. Trustees attending MVCAC Annual Conference.
B. Trustees attending San Mateo Special District Meeting
C. Other Trustee comments and announcements

14. NEXT REGULARLY SCHEDULED BOARD MEETING

ACTION: Motion to approve next meeting for March 13, 2013.

15. ADJOURNMENT

ACTION: Motion to adjourn.

CERTIFICATION OF POSTING AGENDA

I, Leon Nickolas, Board Secretary for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for February 13, 2013 was posted and available for review on February 8, 2013, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.