REGULAR MEETING OF THE BOARD OF TRUSTEES
January 9, 2013

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Leon Nickolas, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

REGULAR MEETING OF THE BOARD OF TRUSTEES
6:00 P.M.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.
   • Secretary of the Board will take roll call.

4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. OATHS ADMINISTERED TO TRUSTEES

6. SPECIAL PRESENTATIONS

   A. David Bailey, Chief Executive Officer, SamCERA will provide a presentation on the New Pension Reform and the Impact on our County Retirement Plan.
7. CLOSED SESSION

**ACTION:** Motion to move into closed session.

CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES

A. CALL TO ORDER.

B. PUBLIC EMPLOYEE PERFORMANCE REVIEW
Title: District Manager (Government Code Section 54954.5)

**Closed Session Note:** The Brown Act prohibits the disclosure of confidential information acquired in a closed session by any person present and offers various remedies to address willful breaches of confidentiality. These include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge confidential closed session information; as regards attorney/client privileged communications, the entire body is the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

8. PUBLIC COMMENTS AND ANNOUNCEMENTS.

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to two minutes per person and ten minutes in total. Speaker cards are available for those making a public comment.

9. CONSENT CALENDAR.

A. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

1) Minutes for Regular Board Meeting, November 14, 2012.

**ACTION:** Motion to approve Consent Calendar.

10. BOARD COMMITTEE MEETING DATES AND REPORTS

A. Environmental/Public Outreach Committee
B. Finance Committee
C. Strategic Planning Committee
D. Policy Committee
E. Ad-hoc Building Committee
F. Ad-hoc Human Resource Committee

**ACTION:** Motion to approve the contract with HR Options to provide human resources services from January through June 30, 2013, not to exceed $7,500.
11. **REGULAR AGENDA**

12. **FINANCIAL REPORT**

   A. Review Financial Documents for fiscal year 2012-13; November 2013. Finance Director, Rosendo Rodriguez

      **ACTION:** Motion to approve Financial Documents for Fiscal Year 2012-2013; July through November 2012.

   B. Mid-Year review of District Budget 2012-13; Finance Director, Rosendo Rodriguez

      **ACTION:** Motion to approve revised District Budget 2012-13.

13. **MANAGER’S REPORT**

14. **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

   A. Trustee Field Day
   B. District Trustee attending bi-monthly LAFCO meetings.
   C. Trustee Board Officers and Committee Assignments - 2013

15. **NEXT REGULARLY SCHEDULED BOARD MEETING**

   **ACTION:** Motion to approve next meeting for February 13, 2013.

16. **ADJOURNMENT**

   **ACTION:** Motion to adjourn.

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**CERTIFICATION OF POSTING AGENDA**

I, Leon Nickolas, Board Secretary for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for January 9, 2013 was posted and available for review on January 4, 2013, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.