REGULAR MEETING OF THE BOARD OF TRUSTEES
July 11, 2012

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Leon Nickolas, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

REGULAR MEETING OF THE BOARD OF TRUSTEES
6:00 P.M.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.
   • Secretary of the Board will take roll call.

4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. OATHS ADMINISTERED TO TRUSTEES

6. CLOSED SESSION

ACTION: Motion to move into closed session.
CLOSED SESSION MEETING OF THE BOARD OF TRUSTEES

1. CALL TO ORDER.

2. ROLL CALL.
   • Secretary of the Board will take roll call.

3. CONFERENCE WITH LEGAL COUNSEL – DISTRICT MANAGER
   PERFORMANCE IMPROVEMENT PLAN: the Board of Trustees of the San
   Mateo County Mosquito and Vector Control District is reviewing with District
   Counsel the performance improvement plan for the District Manager. Government
   Code Section 54957.6)

   **Closed Session Note:** The Brown Act prohibits the disclosure of confidential information acquired in a closed
   session by any person present and offers various remedies to address willful breaches of confidentiality. These
   include injunctive relief, disciplinary action against an employee, and referral of a member of the legislative
   body to the grand jury. It is incumbent upon all those attending lawful closed sessions to protect the
   confidentiality of those discussions. Only the legislative body acting as a body may agree to divulge
   confidential closed session information; as regards attorney/client privileged communications, the entire body is
   the holder of the privilege and only a majority vote of the entire body can authorize the waive of the privilege.

   **ACTION:** Motion to move out of closed session.

REGULAR MEETING OF THE BOARD OF TRUSTEES
CONTINUATION OF AGENDA FOR JUNE 13, 2012

7. REPORT FROM CLOSED SESSION

8. SPECIAL PRESENTATIONS

   A. Local Agency Formation Commission Draft Municipal Service and Sphere
      Review for San Mateo County Mosquito and Vector Control District. Joan
      Cassman, Legal Counsel.

   B. Resolution M-004-13

   **ACTION:** Motion to approve Resolution M-004-13.

9. PUBLIC COMMENTS AND ANNOUNCEMENTS.

   • This time is reserved for members of the public to address the Board relative to
     matters of the District not on the agenda. No action may be taken on non-agenda
     items unless authorized by law. Comments will be limited to two minutes per
     person and ten minutes in total. Speaker cards are available for those making a
     public comment.

10. CONSENT CALENDAR.
A. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.


**ACTION:** Motion to approve Consent Calendar.

11. BOARD COMMITTEE MEETING DATES AND REPORTS
A. Environmental Committee
B. Finance Committee
C. Strategic Planning Committee
D. Policy Committee
E. Ad-hoc Building Committee
F. Ad-hoc Hiring Committee

12. REGULAR AGENDA

13. FINANCIAL REPORT

A. Review Financial Documents for fiscal year 2011-12; July through May. Finance Director, Rosendo Rodriguez

**ACTION:** Motion to approve Financial Documents for Fiscal Year 2011-2012; July 2011 through May 2012.

14. MANAGER’S REPORT

15. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

16. NEXT REGULARLY SCHEDULED BOARD MEETING

**ACTION:** Motion to approve next meeting for September 12, 2012.

17. ADJOURNMENT

**ACTION:** Motion to adjourn.

**CERTIFICATION OF POSTING AGENDA**

I, Leon Nickolas, Board Secretary for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for July 11, 2012 was posted and available for review on July 5, 2012, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.