TRUSTEE FIELD DAY MEETING OF THE BOARD OF TRUSTEES
December 12, 2012

AGENDA

Trustee Field Day Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Leon Nickolas, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a Trustee Field Day meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

TRUSTEE FIELD DAY MEETING OF THE BOARD OF TRUSTEES
8:00 a.m.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.
   • Secretary of the Board will take roll call.

4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)

5. OATHS ADMINISTERED TO TRUSTEES

6. PUBLIC COMMENTS AND ANNOUNCEMENTS.
   • This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda
items unless authorized by law. Comments will be limited to two minutes per person and ten minutes in total. Speaker cards are available for those making a public comment.

7. **REGULAR AGENDA**

- Manager, Robert Gay provides opening remarks.

- Assistant Manager, Brian Weber will provide an overview of the newly restructured mosquito and vector control operations.

- Laboratory Director, Dr. Nayer Zahiri will provide an overview of the newly restructured mosquito, vector and disease surveillance operations.

**ACTION:** Motion to approve Hemotek 5W1 Membrane Feeding System.

- Finance Director, Rosendo Rodriguez will provide the mid-Year review of the District Budget for Fiscal Year 2012-2013.

- District Communications Director, Debra Bass will provide an overview of the communications programs at a District and the importance of this program to the success of their District.

8. **ADJOURNMENT**

**ACTION:** Motion to adjourn.

- Trustees visiting the Technicians to review operations within their cities and unincorporated areas.

- Trustees viewing displays in the laboratory.

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**CERTIFICATION OF POSTING AGENDA**

I, **Leon Nickolas, Board Secretary** for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Trustee Field Day Meeting of the SMCMVCD Board of Trustees for December 12, 2012 was posted and available for review on December 7, 2012, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.