AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES
October 10, 2012

1. CALL TO ORDER.
2. PLEDGE OF ALLEGIANCE.
3. ROLL CALL.
   • Secretary of the Board will take roll call.
4. APPROVAL OF THE AGENDA AS POSTED (OR AMENDED)
5. OATHS ADMINISTERED TO TRUSTEES
6. SPECIAL PRESENTATIONS
   A. Chronic Lyme Disease Review. Trustee Dr. Scott Smith.
7. PUBLIC COMMENTS AND ANNOUNCEMENTS.
• This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to two minutes per person and ten minutes in total. Speaker cards are available for those making a public comment.

8. CONSENT CALENDAR.

A. If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

A. Minutes for Regular Board Meeting, September 12, 2012.

ACTION: Motion to approve Consent Calendar.

9. BOARD COMMITTEE MEETING DATES AND REPORTS

A. Environmental Committee  
B. Finance Committee  
C. Strategic Planning Committee  
D. Policy Committee  
E. Managers Evaluation Committee  
F. Ad-hoc Building Committee  
G. Ad-hoc Human Resource Committee

10. REGULAR AGENDA

A. Internal Control Manual Update. Director Rodriguez.

ACTION: Motion to approve updated Internal Control Manual.

11. FINANCIAL REPORT

A. Review Financial Documents for fiscal year 2012-13; August 2013. Finance Director, Rosendo Rodriguez

ACTION: Motion to approve Financial Documents for Fiscal Year 2012-2013; July through August 2012.

12. MANAGER’S REPORT

13. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

14. NEXT REGULARLY SCHEDULED BOARD MEETING

ACTION: Motion to approve next meeting for November 14, 2012.
17. **ADJOURNMENT**

**ACTION:** Motion to adjourn.

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**CERTIFICATION OF POSTING AGENDA**

I, **Leon Nickolas, Board Secretary** for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees for October 10, 2012 was posted and available for review on October 5, 2012, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.