MINUTES OF THE REGULAR BOARD MEETING
7:00 p.m., February 9, 2011

A regular meeting of the Board of Trustees of the San Mateo County Mosquito and Vector Control District was held on February 9, 2011 in the District Office at 1351 Rollins Road, Burlingame, California.

TRUSTEES PRESENT
Ronald Anderson
Christine Fuller
Maria Martinucci
Barry Meinerth
Robert Riechel
Richard Tagg
Samuel Lerner
James Metz
Joseph Fil
Raymond Honan
Robert Maynard
Leon Nickolas
Betsey Schneider
Lawrence Peterson
Valentina Cogoni
Bob Blake

TRUSTEES ABSENT
Donna Rutherford
Tim Frahm
John Curtis
James Ridgeway

OTHERS PRESENT
District Manager, Robert Gay
District Finance Director, Jo Ann Dearman
District Laboratory Director, Dr. Chindi Peavey
District Operations Director, James Counts

1. President Honan called the meeting to order at 7:00 p.m.

2. The Regular Meeting of the Board of Trustees was opened with the Pledge of Allegiance.

3. A roll call indicated that 16 Trustees were present, 4 were absent, and there is one vacancy in the Town of Colma.
4. SPECIAL PRESENTATIONS

- **Resolution M-007-11.** In appreciation of service by Robert Blake, who as Trustee from the City of Belmont served this District for twelve (12) years.

ACTION: Motion was made by Trustee Lawrence Peterson and seconded by Trustee Samuel Lerner to approve Resolution M-007-11. *Motion* passed unanimously.

- **Actuarial Cost Estimate of Proposed OPEB.** Ms. Catherine L. MacLeod, Manager, Health and Benefit Actuarial Services, Bickmore Risk Services will have the actuarial study completed by the March Board Meeting, March 9, 2011 and will address the Board of Trustees.

5. PUBLIC COMMENTS AND ANNOUNCEMENTS

- No public was in attendance.

6. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- **Lehman Brothers Lawsuit.** District County Counsel, Aimee Armsby, provided a point paper to the Board on the District potentially being included on a lawsuit filed with the County by 12 public school districts. The point paper outlined the current legal process and in her opinion the case has no merit. The board will be kept current on the potential reimbursement process.

- **State Coastal Conservancy Agreement.** District Manager is working with the Conservancy on Agreement #9. This agreement is scheduled to be completed by the March Board of Trustee Meeting.

- **79th MVCAC Annual Conference in Indian Wells.** The attending trustees delineated how the conference was an outstanding educational experience where public health professionals from a wide range of disciplines and geographic locations come together for an exchange of research findings, field methodologies, and communication strategies that improve operational effectiveness and efficiency. This annual-conference was special because our District Manager presided as the new president of the MVCAC for this year. In addition, the District staff provided outstanding presentations. The trustee session provided the required ethics training and legal updates with many outstanding governance directed presentations.

  - Trustees’ in attendance included: President Ray Honan, Vice President Samuel Lerner, Secretary Valentina Cogoni, Lawrence Peterson, Betsey Schneider, Barry Meinerth, and Jim Metz.
7. AGENDA AMENDMENTS
   o None

8. CONSENT CALENDAR

   A. MINUTES - Regular Board Meeting held on January 12, 2011.


ACTION: Trustee Robert Riechel requested the Minutes from January 12, 2011, Regular Board Meeting and General Fund #02706 Reconciliation for December 2010 is pulled from the Consent Calendar.

ACTION: Motion was made by Trustee Robert Riechel and seconded by Trustee Christine Fuller to approve consent calendar. Motion passed unanimously.

ACTION: Motion was made by Trustee Jim Metz and seconded by Trustee Barry Meinerth to keep the minutes as is where it only reflects the action items only, but subject to the District policy on how minutes should be taken. Motion was not voted on.

ACTION: Motion was made by Trustee Sam Lerner and seconded by Trustee Robert Riechel to table the motion. Motion passed unanimously.

ACTION: After a discussion, a motion was made by Trustee Robert Riechel and seconded by Trustee Larry Peterson to approve Minutes from January 12, 2011, Regular Board Meeting. Motion passed unanimously.

ACTION: After a discussion, a motion was made by Trustee Robert Riechel and seconded by Trustee Robert Maynard to approve the General Fund #02706 Reconciliation for December 2010. Motion passed unanimously.

9. BOARD COMMITTEE REPORTS

   A. MANAGER’S EVALUATION COMMITTEE – Chairman Valentina Cogoni

   B. POLICY COMMITTEE – Chairman Report Robert Riechel
      a. Meeting is scheduled for February 17, 2011.

   C. FINANCIAL COMMITTEE – Chairman Report Leon Nickolas
a. Meeting is scheduled for March 30, 2011 to start working on the Operational Budget for next fiscal year.

D. STRATEGIC PLANNING COMMITTEE – Chairman Report Joe Fil
   a. Meeting is scheduled for February 16th, 2011.

10. MANAGER AND STAFF ANNOUNCEMENTS

   B. Dr. Chindi Peavey provided a verbal report of the laboratory programs proposed for February and included a written Entomology Report for January.
   C. James Counts of the Operation Department provided a verbal report on operation programs completed in January and proposed for February.
   D. Jo Ann Dearman provided current financial figures and an overview report of the current Administrative department.

11. NEXT REGULAR SCHEDULED BOARD MEETING

   ACTION: Motion was made by Trustee Richard Tagg and seconded by Trustee Leon Nickolas to approve the next meeting for March 9, 2011. Motion passed unanimously.

12. ADJOURNMENT

   ACTION: Motion was made by Trustee Christine Fuller and seconded by Trustee Leon Nickolas to approve the adjournment of the meeting. Motion passed unanimously.

   There being no further business, the meeting was adjourned.

   I certify the above minutes were approved as read or corrected at a meeting of the Board held on February 9, 2011.

   ** All reports that were provided to the trustees at the board meeting will be available upon request.

   Approved:

   [Signature]
   District Manager

   [Signature]
   President