



San Mateo County
Mosquito and Vector Control District
1351 Rollins Rd
Burlingame CA 94010
(650) 344-8592 Fax (650) 344-3843
www.smcmad.org

MINUTES OF THE TRUSTEE FIELD DAY MEETING

DECEMBER 14, 2011, 8:30 A.M.

A Trustee Field Day meeting of the Board of Trustees of the San Mateo County Mosquito and Vector Control District was held on December 14, 2011 in the District Office at 1351 Rollins Road, Burlingame, California.

TRUSTEES PRESENT

Joseph Fil	James Ridgeway
Christine Fuller	Raymond Honan
Maria Martinucci	Robert Maynard
Robert Riechel	John Curtis
Richard Tagg	Jim Metz
Samuel Lerner	Valentina Cogoni
Donna Rutherford	Rick Wykoff

TRUSTEE ABSENT

Tim Frahm	Barry Meinerth
Leon Nickolas	Donelle O'Connor
Betsey Schneider	Lawrence Peterson

OTHERS PRESENT

District Manager, Robert Gay
Finance Director, Rosendo Rodriguez
Laboratory Director, Dr. Chindi Peavey
Accounting Technician, Mary Leong
Portor Goltz, District Counsel
Aimee Armsby, County Counsel

1. President Honan called the meeting to order at 8:30 a.m.
2. The Trustee Field Day Meeting of the Board of Trustees was opened with the Pledge of Allegiance.
3. A roll call indicated that 13 Trustees were present, six were absent, and there is one vacancy in the Town of Colma. President Honan announced the meeting was being

recorded. President Honan introduced our new Trustee Rick Wykoff appointed from the City of Foster City. Trustee Rick Wykoff's two-year term will start January 1, 2012.

4. Public Comments and Announcements. No public present.

5. SPECIAL PRESENTATIONS

- **Understanding Financial Documents.** Presentation from Rosendo Rodriguez, District Finance Director.
- **Historical Perspective of San Mateo MVCD.** Presentation from Robert Gay, District Manager
- **Brown Act Review and Current Legal Issues.** Presentation from Portor Goltz, District Legal Counsel
- **Communications and Roles of the Board.** Presentation from Aimee Armsby, County Counsel
- Copies of the presentations are available on compact disc to the public and were provided to all District Trustees in the pre-packet for the January 13, 2012, Board Meeting.

6. ADJOURNMENT

ACTION: Motion was made for adjournment by **Trustee Jim Metz** at 11:40 a.m..


7. TRUSTEE MEETINGS WITH VECTOR CONTROL TECHNICIANS

- Trustees and Technicians: Review Programs within cities and unincorporated areas.


I certify the above minutes were approved as read or corrected at a meeting of the Board held on January 11, 2012.

** All reports that were provided to the trustees as the board meeting will be available upon request.

Approved:



District Manager
January 11, 2012



Board President
January 20, 2012