TRUSTEE FIELD DAY MEETING OF THE BOARD OF TRUSTEES
December 14, 2011

AGENDA

Trustee Field Day Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Valentina Cogoni, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

TRUSTEE FIELD DAY MEETING OF THE BOARD OF TRUSTEES
8:30 A.M.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.
   • Secretary of the Board will take roll call.

4. PUBLIC COMMENTS AND ANNOUNCEMENTS.
   • This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. SPECIAL PRESENTATIONS.
   • Understanding Financial Documents (8:35 a.m. – 9:15 a.m.)
     • Rosendo Rodriguez, Finance Director
• **Historical Perspective of San Mateo MVCD** (9:15 a.m. – 10:00 a.m.)
  - Robert Gay, District Manager

• **Brown Act Review and Current Legal Issues** (10:00 a.m. – 10:45 a.m.)
  - Portor Goltz, Attorney of Law

• **Communications and Roles of the Board** (10:45 a.m. – 11:15 a.m.)
  - Aimee Armsby, County Counsel

6. **ADJOURNMENT**

   **ACTION:** Motion to adjourn.

7. **TRUSTEE MEETINGS WITH VECTOR CONTROL TECHNICIANS**

   • **Trustees and Technicians: Review Programs within cities and unincorporated areas** (11:15 a.m. – 12:30 p.m.)

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**CERTIFICATION OF POSTING AGENDA**

I, Valentina Cogoni, Board Secretary for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Trustee Field Day Meeting of the SMCMVCD Board of Trustees for December 14, 2011 was posted and available for review on December 7, 2011, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda was also available on the District web site.