SPECIAL AND REGULAR MEETING OF THE BOARD OF TRUSTEES  
June 8, 2011

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Vika Sinipata, Board Clerk at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

SPECIAL MEETING OF THE BOARD OF TRUSTEES – CLOSED SESSION  
6:30 P.M.

1. CALL TO ORDER

2. ROLL CALL

3. Special Meeting of the Board of Trustees of the San Mateo County MVCD – Closed Session
   a. Closed Session: District Manager Evaluation and Compensation (pursuant to Government Code Section 54957.6)

REGULAR MEETING OF THE BOARD OF TRUSTEES  
7:00 P.M.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.
Clerk of the Board will take roll call.

4. REPORT ON RETURN FROM CLOSED SESSION (The Board shall publicly state any reportable action taken in Closed Session pursuant to Government Code Section 54957.6)

5. SPECIAL PRESENTATIONS

- **Resolution M-010-11.** Transferring $250,000.00 from the General Reserves to the Vector Control Joint Powers Agency Membership Contingency Trust Fund.
  
  **ACTION:** Motion to Approve Resolution M-010-11.

- **Resolution M-011-11.** Transferring funds from the General Fund No. 02706 Appropriate Contingencies # 8611 to the listed accounts.
  
  **ACTION:** Motion to approve Resolution M-011-11.

- **Resolution M-012-11.** Transferring funds from the General Fund No. 02706 to the Capital Fund No. 02705.
  
  **ACTION:** Motion to approve Resolution M-012-11.

- **Resolution M-013-11.** Transferring funds from the Capital Fund No. 02705 Appropriated Contingencies Account # 8611-05 to the listed accounts.
  
  **ACTION:** Motion to approve Resolution M-013-11.

6. PUBLIC COMMENTS AND ANNOUNCEMENTS

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

7. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- **AMCA Legislative Day in Washington DC.**
  - Trustee Samuel Lerner, Vice President
  - Trustee Valentina Cogoni, Secretary

8. AGENDA AMENDMENTS (if any)

9. CONSENT CALENDAR.
• If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar. All warrants greater than $7,500 will be listed separately if appropriate.

  ▪ Minutes from May 11, 2011, Regular Board Meeting.
  ▪ General Fund #02706 Reconciliation for April 2011.
  ▪ General Fund #02706 Check Listing for May 2011.
  ▪ Capital Fund #02705 Reconciliation for April 2011.
  ▪ Capital Fund #02705 Check Listing for May 2011.
  ▪ Petty Cash #1020, Reconciliation for April 2011.
  ▪ Bay Pointe Landscape Contract for July 1, 2011.
  ▪ Hyundai Motor America Invoice 2011 Sonata Hybrid Model G0402F4S, $25,281.00 base price plus taxes and fees.
  ▪ Nissan 2011 Frontier 4x4 Pro-4x Pickup Truck (2), $24,869 each plus taxes and fees.
  ▪ ARGO 2011 Avenger 750 HDi Realtime AP Camouflage (2), $22,365 each includes taxes and trade in allowance.
  ▪ Toyota 2011 Sienna Minivan, $29,084 base price plus taxes and fees.
  ▪ Lab (Insect Museum) Freezer, under $600.00

**ACTION:** Motion to approve Consent Calendar.

10. **BOARD COMMITTEE REPORTS**

• Environmental Committee – Chairperson John Curtis.
• Financial Committee – Chairperson Leon Nickolas.
  ▪ Fiscal Year 2011-12 Operational Budget
  ▪ Detailed Audit Review of Account # 5111 Pesticides
• Manager’s Evaluation Committee – Chairperson Valentina Cogoni.
  ▪ Manager Evaluation Process Review
  ▪ Manager Contract Extension

**ACTION:** Motion to extend the District Manager’s Amendment to Employment Agreement dated June 9, 2010 for one month to allow completion of a new Amendment to the Employment Agreement for Fiscal Year 2011-12.

• Policy Committee – Chairperson Robert Riechel.
• Strategic Planning Committee – Chairperson Joseph Fil.

11. **DISTRICT STAFF REPORTS**

• Finance Director, Jo Ann Dearman.
• Laboratory Director, Dr. Chindi Peavey.
• Operations Director, James Counts.
12. **DISTRICT MANAGER'S REPORT**

- Legislative Update.
- Mosquito and Vector Control Association of California (MVCAC).
- Vector Control Joint Powers Agency (VCJPA).
- American Mosquito Control Association (AMCA).
- California Special District Association (CSDA).
- Staff and General Announcements.

13. **NEXT REGULARLY SCHEDULED BOARD MEETING**

**ACTION:** Motion to approve next meeting for July 13, 2011

14. **ADJOURNMENT**

**ACTION:** Motion to adjourn.

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**CERTIFICATION OF POSTING AGENDA**

I, Vika Sinipata, Acting District Clerk for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees was posted and available for review on June 1, 2011, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda is also available on the District web site.