San Mateo County
Mosquito and Vector Control District
1351 Rollins Rd
Burlingame CA 94010
(650) 344-8592  Fax (650) 344-3843
www.smcmad.org

REGULAR MEETING OF THE BOARD OF TRUSTEES
7:00 P.M., April 13, 2011

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Jo Ann Dearman, Board Clerk at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmad.org.

REGULAR MEETING OF THE BOARD OF TRUSTEES
7:00 P.M.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.
   • Clerk of the Board will take roll call.

4. SPECIAL PRESENTATIONS
   • Actuarial Cost Estimate of Proposed OPEB. Review status of report by Catherine L. MacLeod, Manager, Health and Benefit Actuarial Services, Bickmore Risk Services.

ACTION: Motion to approve Actuarial Cost Estimate of Proposed OPEB.
• **North and West County Mosquito and Disease Control Assessment.** Review status of report by John Bliss, SCI.

**ACTION:** Motion to complete and file with the District the Preliminary Engineer’s Report.

5. **PUBLIC COMMENTS AND ANNOUNCEMENTS.**

• This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

6. **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

• **79th MVCAC Annual Conference in Indian Wells.** Comments from attending Trustees.

• **American Mosquito Control Association in Anaheim.** Report from attending Trustees.

7. **AGENDA AMENDMENTS (if any)**

8. **CONSENT CALENDAR.**

• If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar. All warrants greater than $7,500 will be listed separately if appropriate.

  ▪ Minutes from February 9, 2011, Regular Board Meeting.
  ▪ Minutes from March 9, 2011, Regular Board Meeting.
  ▪ General Fund #02706 Reconciliation for February 2011.
  ▪ Capital Fund #02705 Reconciliation for February 2011.
  ▪ Petty Cash #1020, Reconciliation for February 2011.
  ▪ Jensen Landscape Service Contract for repairing vegetation at District Corporation Yard, Redwood City.
  ▪ Caccia Plumbing Contract for replacing gas line to Shop Building for $11,265.
  ▪ Kone Maintenance Contract Escalation Contract No. 40041561 increase of 4.11% starting March 1, 2011.

**ACTION:** Motion to approve Consent Calendar.

9. **BOARD COMMITTEE REPORTS**

• Environmental Committee – Chairman John Curtis.
• Financial Committee – Chairman Leon Nickolas.
• Manager’s Evaluation Committee – Chairman Valentina Cogoni.
• Policy Committee – Chairman Robert Riechel.
• Strategic Planning Committee – Chairman Joseph Fil.

10. DISTRICT STAFF REPORTS

• Finance Director, Jo Ann Dearman.
• Laboratory Director, Dr. Chindi Peavey.
• Operations Director, James Counts.

11. DISTRICT MANAGER’S REPORT

• Legislative Update.
• Mosquito and Vector Control Association of California (MVCAC).
• Vector Control Joint Powers Agency (VCJPA).
• American Mosquito Control Association (AMCA).
• California Special District Association (CSDA).
• Staff and General Announcements.

15. NEXT REGULARLY SCHEDULED BOARD MEETING

ACTION: Motion to approve next meeting for May 11, 2011

16. ADJOURNMENT

ACTION: Motion to adjourn.

CERTIFICATION OF POSTING AGENDA

I, Vika Sinipata, Acting District Clerk for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees was posted and available for review on April 6, 2011, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda is also available on the District web site.