A regular meeting of the Board of Trustees of the San Mateo County Mosquito and Vector Control District was held on April 13, 2011 in the District Office at 1351 Rollins Road, Burlingame, California.

TRUSTEES PRESENT
Ronald Anderson    Joseph Fil
Christine Fuller   Raymond Honan
Maria Martinucci   Robert Maynard
Barry Meinerth     Leon Nickolas
Robert Riechel     Betsey Schneider
Richard Tagg       Lawrence Peterson
Samuel Lerner      Valentina Cogoni
James Metz         Donna Rutherford
John Curtis        Jim Ridgeway

TRUSTEE ABSENT
Tim Frahm
Donelle O’Connor

OTHERS PRESENT
District Manager, Robert Gay
Accounting Supervisor, Vika Sinipata
District Laboratory Director, Dr. Chindi Peavey
District Operations Director, James Counts
SCI Consulting, John Bliss
Manager, Bickmore Risk Services, Catherine MacLeod

1. President Honan called the meeting to order at 7:00 p.m.

2. The Regular Meeting of the Board of Trustees was opened with the Pledge of Allegiance.

3. A roll call indicated that 18 Trustees were present, 2 were absent, and there is one vacancy in the Town of Colma.
4. SPECIAL PRESENTATIONS

- Actuarial Cost Estimate of Proposed OPEB. Review status of report by Catherine L. MacLeod, Manager, Health and Benefit Actuarial Services, Bickmore Risk Services.

  ACTION: Motion was made by Trustee Robert Riechel and seconded by Trustee Maria Martinucci to approve Actuarial Cost Estimate of Proposed OPEB. Motion passed unanimously.

- North and West County Mosquito and Disease Control Assessment. Review status of report by John Bliss, SCI.

  ACTION: Motion was made by Trustee Samuel Lerner and seconded by Trustee Robert Maynard to approve the completion and file with the District the Preliminary Engineer’s Report. Motion passed unanimously.

5. PUBLIC COMMENTS AND ANNOUNCEMENTS

  NONE

6. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- 79th MVCAC Annual Conference in Indian Wells. Comments from Jim Ridgeway: Great speakers and well prepared presentations by our staffs. The food was good, and it was nice to have the legislative rep stay back toward the end of the conference and not leave early in the week. Trustee Ridgeway recommended that James and Chindi give the trustees that will be attending the conference next year and there after a list of all the vendors that will be at the conference so they can have time to go through the list and be prepared to meet these vendors.

- American Mosquito Control Association in Anaheim. Comments from Trustee Peterson: Enjoyed the speech by the AMCA president on malaria and this was given on Monday. Trustee Bus Trip to the upper Newport beach was great, so as the stop at the famous Richard Nixon’s library.

  Trustee Lerner’s comments: Impress with the legislative and regulatory lecturers. The AMCA program setup complimented the MVCAC programs. There were plenty of wonderful high level lectures for the district staffs.

  Trustee Honan’s comments: Enjoyed the speakers especially Mr. Shenehan’s lecture. Had a great time at the trustee field trip to the Nixon’s Library, and glad
he got a chance to see the actual Marineland that was from four presidents, Kennedy, Nixon, Johnson and Ford.

Trustee Riechel’s comments: Thanks to Chindi for being able to adjust her schedule and being able to attend and give a West Nile Virus presentation at the City of San Bruno board meeting on April 12th.

7. AGENDA AMENDMENTS
   ○ None

8. CONSENT CALENDAR
   A. MINUTES - Regular Board Meeting held on February 9, 2011.
   B. MINUTES – Regular Board Meeting held on March 9, 2011.
   F. Jensen Landscape Service Contract for repairing vegetation at District Corporation Yard, Redwood City.
   G. Caccia Plumbing Contract for replacing gas line to Shop Building for $11,265.
   H. Kone Maintenance Contract Escalation Contract No. 40041561 increase of 4.11% starting March 1, 2011.

ACTION: Trustee Samuel Lerner requested the minutes from March 9, 2011 be pulled from the Consent Calendar. Motion passed unanimously.

Manager Gay said that the clerk of the board will listen to the tape again to make sure the motion made regarding policy #5060 is recorded correctly on the March 9, 2011 Minutes, and then will bring back for the board’s review on the May’s board meeting.

ACTION: After a discussion, a motion was made by Trustee Leon Nickolas and seconded by Trustee Christine Fuller to approve the consent calendar minus the March 9, 2011 minutes. Motion passed unanimously.

9. BOARD COMMITTEE REPORTS
   A. ENVIRONMENTAL COMMITTEE – Chindi Peavey reports
      Committee is working on getting informational brochures out to the public, letting them know about public education issues and information about the district.

   B. MANAGER’S EVALUATION COMMITTEE – Chairman Valentina Cogoni
      Meeting is scheduled for June 13th, 2011.

   C. POLICY COMMITTEE – Chairman Report Robert Riechel
      Further discussion will be on the Policy Number 5060 at the next meeting.
C. FINANCIAL COMMITTEE – Chairman Report Leon Nickolas
Meeting will be on April 28, 2011 to start working on the Operational
Budget for next fiscal year.

D. STRATEGIC PLANNING COMMITTEE – Chairman Report Joe Fil
Meeting is scheduled for May 10th, 2011.

10. MANAGER AND STAFF ANNOUNCEMENTS

A. District Manager’s Report provided updates with the California legislature,
Mosquito and Vector Control Association of California, Vector Control Joint
Powers Agency, American Mosquito Control Association, and the California
Special District Association.
B. Dr. Chindi Peavey provided a verbal report of the laboratory programs proposed
for April and included a written Entomology Report for March.
C. James Counts of the Operation Department provided a verbal report on operation
programs completed in March and proposed for the rest of the year.
D. Vika Sinipata provided current financial figures and an overview report of the
current Administrative department.

12. NEXT REGULAR SCHEDULED BOARD MEETING

ACTION: Motion was made by Trustee James Metz and seconded by Trustee Donna
Rutherford to approve the next meeting for May 11, 2011. Motion passed unanimously.

13. ADJOURNMENT

ACTION: Motion was made by Trustee James Ridgeway and seconded by Richard Tagg
to approve the adjournment of the meeting. Motion passed unanimously.

There being no further business, the meeting was adjourned.

I certify the above minutes were approved as read or corrected at a meeting of the Board
held on April 13, 2011.

** All reports that were provided to the trustees at the board meeting will be available
upon request.

Approved:

[Signature]
District Manager