REGULAR MEETING OF THE BOARD OF TRUSTEES
7:00 P.M., March 9, 2011

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Jo Ann Dearman, Board Clerk at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmd.org.

REGULAR MEETING OF THE BOARD OF TRUSTEES
7:00 P.M.

1. CALL TO ORDER.

2. PLEDGE OF ALLEGIANCE.

3. ROLL CALL.
   • Clerk of the Board will take roll call.

4. SPECIAL PRESENTATIONS
   • Actuarial Cost Estimate of Proposed OPEB. Review status of report by Catherine L. MacLeod, Manager, Health and Benefit Actuarial Services, Bickmore Risk Services.

   ACTION: Motion to approve Actuarial Cost Estimate of Proposed OPEB.
• **State Coastal Conservancy Agreement.** Negotiations are completed with the Coastal Conservancy and the following agreement is recommended for approval.

**ACTION:** Motion to approve Agreement Number 05-014, Amendment Number 9.

• **C.G. Uhlenberg LLP Audit Services.** The District has agreed to have C.G. Uhlenberg audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of, which collectively comprise the basic financial statements of the District as of and for the years ended June 30, 2011, 2012, and 2013.

**ACTION:** Motion to approve the contract with C.G. Uhlenberg LLP.

• **SCI Consulting Group.** To provide Professional Consulting, Engineer of Work, and Levy Administration for the North and West San Mateo County Mosquito Abatement Assessment District. District Management recommends the Board approves the contract with SCI Consulting Group for the years ended June 30, 2012, 2013 and 2014.

**ACTION:** Motion to approve the contract with SCI Consulting Group.

5. **PUBLIC COMMENTS AND ANNOUNCEMENTS.**

• This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

6. **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

• **79th MVCAC Annual Conference in Indian Wells.** Comments from attending Trustees.

• **Trustee Board Officers and Committee Assignments – 2011**

**ACTION:** Motion to approve Committee Assignments for 2011.

• **Minutes of Board Meetings Policy # 5060**

**ACTION:** Motion to approve procedures for completing Board minutes.

7. **AGENDA AMENDMENTS (if any)**

8. **CONSENT CALENDAR.**
If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar. All warrants greater than $7,500 will be listed separately if appropriate.

- Minutes from February 9, 2011, Regular Board Meeting.
- General Fund #02706 Reconciliation for January 2011.
- Capital Fund #02705 Reconciliation for January 2011.

**ACTION:** Motion to approve Consent Calendar.

### 9. BOARD COMMITTEE REPORTS

- Environmental Committee – Chairman John Curtis.
- Financial Committee – Chairman Leon Nickolas.
- Manager’s Evaluation Committee – Chairman Valentina Cogoni.
- Policy Committee – Chairman Robert Riechel.

**ACTION:** Motion to approve the Monthly Subsidy for employees who retire with the District after May 31, 2004, as outlined in the San Mateo MVCD Summary of Retiree Benefit Provisions prepared by Catherine MacLeod, Manager, Health & Benefits Actuarial Services, BRS

- Strategic Planning Committee – Chairman Joseph Fil.

### 10. DISTRICT STAFF REPORTS

- Finance Director, Jo Ann Dearman.
- Laboratory Director, Dr. Chindi Peavey.
- Operations Director, James Counts.

### 11. DISTRICT MANAGER’S REPORT

- Legislative Update.
- Mosquito and Vector Control Association of California (MVCAC).
- Vector Control Joint Powers Agency (VCJPA).
- American Mosquito Control Association (AMCA).
- California Special District Association (CSDA).
- Staff and General Announcements.

### 15. NEXT REGULARLY SCHEDULED BOARD MEETING

**ACTION:** Motion to approve next meeting for April 13, 2011
16. ADJOURNMENT

ACTION: Motion to adjourn.

CERTIFICATION OF POSTING AGENDA

I, Jo Ann Dearman, District Clerk for the San Mateo County Mosquito and Vector Control District (SMCMVCD), declare that the foregoing agenda for the Regular Meeting of the SMCMVCD Board of Trustees was posted and available for review on March 2, 2011, at the District Headquarters of SMCMVCD, 1351 Rollins Road, Burlingame, CA, 94010. The agenda is also available on the District website.