



REGULAR MEETING OF THE BOARD OF TRUSTEES

May 10, 2017 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager, at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. Oath of Office**
- 4. ROLL CALL**
 - Secretary of the Board will take roll call
- 5. PUBLIC COMMENTS AND ANNOUNCEMENTS**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

6. CONSENT CALENDAR

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar
- A. Approve the Minutes for the Regular Board Meeting, April 12, 2017
- B. Approve the Engagement Agreement with PUN Group and authorize and direct the District Manager take all actions reasonably necessary to effectuate the same.

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

SPECIAL PRESENTATIONS

7. Receive presentation from SCI Consulting Group regarding the Engineer’s Report calculating the Assessment(s) and Consider Adoption of Resolution M-008-17 Approving the Preliminary Assessment Diagram and Engineers Report and Stating the Intention of the Board to Continue to Levy the North and West County Mosquito and Disease Control Assessment District on the North and West County Areas for Fiscal Year 2017-18, and Setting a Time and Place for a Public Hearing regarding Such Levy.
Presenters: John W. Bliss, Engineer, and Sonia Ortega, Project Analyst, SCI Consulting Group

ACTION: Motion to approve **Resolution M-008-17** and accept the Engineer’s Report.

8. BOARD COMMITTEE REPORTS

- A. Environmental and Public Outreach Committee
- B. Strategic Planning Committee
- C. Policy Committee

1. District Policy 3060 Tire Disposal and Shipping

ACTION: Motion to approve **District Policy 3060 with no changes**

2. District Policy 4080 Board of Trustees.

- a. **Add a to District Policy 4080.80. stating that Trustees may request information from other trustees provided that it is done in a manner consistent with the Brown Act.**
- b. **In section 4080.50 regarding trustee representation, include towns, in addition to cities and the county board of supervisors as appointing authorities**

ACTION: Motion to approve District Policy 4080 with the recommended changes

- D. Manager's Evaluation Committee
- E. Finance Committee

9. FINANCIAL REPORT

Review Financial Documents for fiscal year 2016-17; July 2016 through March 2017.

District Manager, Chindi Peavey

ACTION: Motion to approve Financial Documents for Fiscal Year 2016-2017; July 2016 through March 2017

10. STAFF REPORTS

- A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)
- B. Vector Ecologist, Theresa Shelton will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)
- C. Public Health Education and Outreach Officer, Megan Caldwell will provide an update on the District Public Outreach Programs

11. Closed Session

Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to 54956.9(d)(2): one case

12. **FIRST PRESENTATION OF BUDGET FOR FISCAL YEAR 2017-18**
13. **Update on filling the Laboratory Director Position – Information only**
14. **MANAGER’S REPORT**
15. **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**
16. **ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING**
 - **The June Board meeting will be held on June 14, the 2rd Wednesday of the Month.**
17. **ADJOURNMENT** in remembrance of Ray Honan, former Board representative for the City of South San Francisco and Board President 2009 through 2011.