SPECIAL MEETING OF THE
MANAGER’S EVALUATION COMMITTEE

March 9, 2016 5:00 P.M.

AGENDA

Meetings of the Manager’s Evaluation Committee are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Mason Brutschy, Chair of the Committee at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmvcd.org.

1. CALL TO ORDER
2. ROLL CALL
3. CLOSED SESSION
   a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
      Title: District Manager (Government Code Section 54957)
   b. CONFERENCE WITH LABOR NEGOTIATOR
      Unrepresented employee: District Manager (Government Code Section 54957.6)
4. REPORT FROM CLOSED SESSION
5. ADJOURNMENT
SPECIAL MEETING OF THE BOARD OF TRUSTEES – CLOSED SESSION
March 9, 2016 5:30 P.M.

AGENDA

2. CALL TO ORDER
2. ROLL CALL

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   Title: District Manager (Government Code Section 54957)

b. CONFERENCE WITH LABOR NEGOTIATOR
   Unrepresented employee: District Manager (Government Code Section 54957.6)

4. End Closed Session
5. Report from Closed Session

REGULAR MEETING OF THE BOARD OF TRUSTEES
March 9, 2016 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kati Martin, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351
Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. Oath of Office
4. ROLL CALL
   • Secretary of the Board will take roll call
5. PUBLIC COMMENTS AND ANNOUNCEMENTS.
   • This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twelve minutes in total. Speaker cards are available for those making a public comment.
6. CONSENT CALENDAR
   • If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.
     A. Minutes for Regular Board Meeting, February 10, 2016
     ACTION: Motion to approve Consent Calendar.

REGULAR AGENDA

7. Update on the District’s Programmatic Environmental Impact Report (PEIR)

Presentation by Susan Hootkins, SENIOR CONSULTANT / PLANNING AND WATER RESOURCES, NATURAL RESOURCES & HEALTH SCIENCES DIVISION CARDNO

8. BOARD COMMITTEE REPORTS
   A. Environmental and Public Outreach Committee
B. Finance Committee

**ACTION:** Motion to approve selection of a recruiting firm to fill the Finance Director Position.

C. Strategic Planning Committee

D. Policy Committee

**ACTION:** Adopted changes to Policies 4010, 4020 4030, 4040, 4050, 4060, 4070, 4080, 4090, 4100, 4110 and 4120.

E. Manager’s Evaluation Committee

9. **FINANCIAL REPORT**


Finance Director, Jason Correia

**ACTION:** Motion to approve Financial Documents for Fiscal Year 2015-2016; July through January 2016.

10. **STAFF REPORTS**

A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)

B. Laboratory Director, Nayer Zahiri will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)

C. Public Health Education and Outreach Officer, Megan Caldwell will provide an update on the District Public Outreach Programs.

11. **Announcement of Committee Assignments.** President Rick Wykoff will announce committee assignments for 2016.

12. **California State Senate bill SB1246. Topic:**
Pesticides: aerial spraying: notice from aerial pesticide sprayers and mosquito and vector control districts

**ACTION:** District position and actions, if any, to take in informing state and local representatives.
13. MANAGER’S REPORT
14. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS
15. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING
16. ADJOURNMENT