



REGULAR MEETING OF THE BOARD OF TRUSTEES

May 8, 2019 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **Oath of Office.**
4. **ROLL CALL**
 - Secretary of the Board will take roll call
5. **PUBLIC COMMENTS AND ANNOUNCEMENTS**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

6. CONSENT CALENDAR

- All items on the Consent Calendar will be considered by one (or more) action(s) of the Board, unless any Trustee would like to discuss any item listed, in which case, it may be pulled from the Consent Calendar.

A. Approval of Minutes

1. Minutes for the Regular Board Meeting, April 10, 2019

B. Approval of Agreements:

1. Installation of LED lighting

- a) Approve having the District Manager sign a contract for purchase of LED Lighting materials with Shine Retrofits and take all actions necessary to effectuate the same.
- b) Approve having the District Manager sign a contract with Foley Electric for installation of LED Lights in the District's Burlingame office and take all actions necessary to effectuate the same.

C. Equipment Purchases

- Approve having the District Manager sign a contract with Laboratory Equipment Company (LEC) for purchase of an Ultra-Low temperature freezer and take all actions necessary to effectuate the same.

D. Approval of Labor Agreements.

1. Resolution M-008-019, San Mateo County Mosquito Control District Unrepresented Employee Compensation Resolution, July 1, 2019 – June 30, 2022
2. Memorandum of Understanding with Peninsula Vector Workers Association

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

SPECIAL PRESENTATIONS

7. Receive presentation from SCI Consulting Group regarding the Engineer's Report calculating the Assessment(s) and Consider Adoption of Resolution M-009-19 Approving the Preliminary Assessment Diagram and Engineers Report and Stating the Intention of the Board to Continue to Levy the North and West County Mosquito and Disease Control Assessment District on the North and West County Areas for Fiscal Year 2019-20.

Presenters: Sonia Ortega, Project Analyst, SCI Consulting Group

ACTION: Motion to approve **Resolution M-009-19** and accept the Engineer's Report.

8. **BOARD COMMITTEE REPORTS:** The Chair of each of the following committees will present a brief report on the committee's actions since the last report and present any recommendations to the Board.

A. **Environmental and Public Outreach Committee**

B. **Strategic Planning Committee**

C. **Policy Committee**

D. **Legislative Committee**

E. **Finance Committee**

F. **Legislative Committee**

G. **Ad hoc Solar Proposal Review Committee**

9. **FINANCIAL REPORT**

Review Financial Report for March 2019.

Finance Director, Richard Arrow

ACTION: Motion to approve the Monthly Financial Report

10. STAFF REPORTS

- A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)
- B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)
- C. Public Health Education and Outreach Officer, Megan Sebay will provide an update on the District Public Outreach Programs (District Open House on April 18th, etc.)

11. Consider an adjustment to the budget for Fiscal year 2018-19

Action Motion to approve an adjustment to the budget for FY 2018-19.

12. FIRST PRESENTATION OF THE BUDGET FOR FISCAL YEAR 2019-20

13. CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8

Property: 1339-1343 Rollins Road, Burlingame

Agency Negotiator: SMCMVCD; Dr. Chindi Peavey, General Manager

Negotiating Parties: Andrew Peceimer

Under Negotiation: Price and terms of payment

14. MANAGER'S REPORT

15. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

16. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

- **The June Board meeting will be held on June 12, the 2nd Wednesday of the Month.**

17. ADJOURNMENT