



REGULAR MEETING OF THE BOARD OF TRUSTEES

March 11, 2020 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **Oath of Office** None this month
4. **ROLL CALL**
 - Secretary of the Board will take roll call
5. **PUBLIC COMMENTS AND ANNOUNCEMENTS**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

6. CONSENT CALENDAR

- All items on the Consent Calendar will be considered by one (or more) action(s) of the Board, unless any Trustee would like to discuss any item listed, in which case, it may be pulled from the Consent Calendar.

A. Approval of Minutes

1. Minutes for the Regular Board Meeting, February 12, 2020

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

- 7. BOARD COMMITTEE REPORTS.** The Chair of each of the following committees will present a brief report on the committee's actions since the last report and present any recommendations to the Board.

A. **Ad Hoc District Manager Search Committee**

B. **Finance Committee**

C. **Inactive Committees**

8. FINANCIAL REPORT

Review Financial Reports for Fiscal year 2019-20 as of January 30, 2020

ACTION: Motion to approve Financial Report for January 30, 2020

- 9. Consider approving the selection of CPS-HR for executive recruiting services and authorizing the District Manager to execute an agreement and take all actions as may be reasonably necessary to effectuate the same.**

10. STAFF REPORTS

A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs

B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs

C. Public Health Education and Outreach Officer, Megan Sebay will provide an update on the District Public Outreach Programs

D. Information Technology Director, David Kwan will provide an update on IT projects

11. **Form 700 reminder – Form must be completed online by April 1, 2020**
12. **Consider adopting resolution M-008-020 to allow remote meeting participation by trustees during a formally-declared public health and safety emergency for coronavirus**
13. **MANAGER’S REPORT**
14. **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**
15. **ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING**
16. **The next meeting of the Board will be an adjourned regular meeting and will be held on April 8, 2020 the 2nd Wednesday of the Month.**
17. **ADJOURNMENT**