



REGULAR MEETING OF THE BOARD OF TRUSTEES

June 13, 2018 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. Oath of Office** - None this month
- 4. ROLL CALL**
 - Secretary of the Board will take roll call
- 5. PUBLIC COMMENTS AND ANNOUNCEMENTS**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

6. CONSENT CALENDAR

- All items on the Consent Calendar will be considered by one (or more) action(s) of the Board, unless any Trustee would like to discuss any item listed, in which case, it may be pulled from the Consent Calendar.

A. Approval of Minutes

1. Minutes for the Regular Board Meeting, May 9, 2018

B. Approval of Pesticide Purchases

Approve the purchase of the following mosquito control products

1. Spheratax 50G SPH and Altosid XRG from **Target**
2. FourStar MBG, Altosid Duplex-G, Altosid pellets from **Adapco**
3. Altosid XRG from **Univar**
4. Natular T30 tablets, Natular XRT, Altosid XR from **Clarke**

C. Approval of Agreements and Contracts:

1. Approve an updated Software Licensing Agreement with **Leading Edge** for an upgrade to the MapVision database program
2. Approve a one-year Agreement with **Intersection Media** to post billboards in BART Stations
3. Approve an Agreement with **Regional Government Services (RGS)** for Management and Administrative Services relating to Human Resources

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

7. RESOLUTION M-007-18 – BENEFIT ASSESSMENT

APPROVING THE FINAL ENGINEER'S REPORT, CONFIRMING THE DIAGRAM AND ASSESSMENTS, AND ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2018-19 FOR THE NORTH AND WEST COUNTY MOSQUITO AND DISEASE CONTROL ASSESSMENT DISTRICT

ACTION: Motion to approve Resolution M-007-18

8. PUBLIC HEARING – Regarding the continuation of the District’s special parcel tax within the original boundaries

ACTION: Motion to open Public Hearing

- This is the opportunity for any public members to address the Board with questions/comments relevant to the setting of the Special Tax

ACTION: Motion to close Public Hearing

9. RESOLUTION M-008-18 – SPECIAL TAX

- A. Maintaining the amount of the Special Mosquito Control Tax without changes for Mosquito Control Services within the originally designated cities and unincorporated areas for Fiscal Year 2018- 2019 and authorizing the continued collection of the Tax

ACTION: Motion to approve Resolution M-008-18

10. BOARD COMMITTEE REPORTS. The Chair of each of the following committees will present a brief report on the committee’s actions since the last report and present any recommendations to the Board.

A. **Environmental and Public Outreach Committee**

B. **Strategic Planning Committee**

C. **Policy Committee**

D. **Legislative Committee**

E. **Finance Committee**

11. FINANCIAL REPORT

Review Financial Report for April 2018.

Finance Director, Richard Arrow

ACTION: Motion to approve Financial Report for April 2018

12. STAFF REPORTS

- A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs
- B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs
- C. Public Health Education and Outreach Officer, Megan Sebay will provide an update on the District Public Outreach Programs

13. AMENDMENT TO THE BUDGET FOR FY 2017-18

ACTION: Motion to approve the Amendment to the District Budget for Fiscal year 2017-18

14. BUDGET FOR FISCAL YEAR 2018-19 AND 2019-20– FINAL PRESENTATION

• **SECOND PRESENTATION OF 2018-19 AND 2019-20 BUDGET**

ACTION: Motion to approve Resolution M-009-18 District Budget for Fiscal year 2018-19 and 2019-20

15. Closed Session

- A. PERSONNEL (Government Code section 54957) to consider Public Employee Appointment/Employment

Title: Finance Director

16. MANAGER’S REPORT

17. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

18. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

19. The July Board meeting will be held on July 11, 2018 the 2nd Wednesday of the Month.

20. ADJOURNMENT