REGULAR MEETING OF THE BOARD OF TRUSTEES  
January 13, 2016 6:00 PM  
AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kati Martin, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District’s Internet Web site. The website is located at www.smcmvcd.org.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. Oath of Office administered to Newly Appointed Trustees
4. ROLL CALL
   ● Secretary of the Board will take roll call
5. PUBLIC COMMENTS AND ANNOUNCEMENTS.
   ● This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person and twelve minutes in total. Speaker cards are available for those making a public comment.
6. CONSENT CALENDAR

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.

A. Minutes for Regular Board Meeting, December 9, 2015

ACTION: Motion to approve Consent Calendar.

REGULAR AGENDA

7. Review of Audit for Fiscal Year 2014-15

- Presentation by Paul Kaymark, CPA - Audit Partner, PUN Group LLP

ACTION: Motion to approve the Audit.

8. Board Officer Elections

ACTION: Motion to approve the newly elected officers

9. Discussion of AB 1362 – a bill introduced in California Legislature to amend the Mosquito Abatement Act to allow appointment of Board Members by the City Selection Committee

ACTION: Provide direction to the Manager to provide a response on behalf of the District


- Presentation by Assistant Manager Brian Weber

11. Mosquito and Vector Control Association of California (MVCAC) – Selection of Trustees to attend the Annual Conference in Sacramento on February 28-March 2.

ACTION: Select Trustees to attend the Annual Conference of the MVCAC

12. American Mosquito Control Association (AMCA) – Selection of a Trustee to attend the Annual Conference February 7-11.

ACTION: Select Trustee to attend the Annual Conference of the MVCAC
13. Recruiting and Hiring a Finance Director – Update the Job Description and Post a Job Announcement

**ACTION:** Approve the updated Position Description and Job Announcement for Finance Director and authorize members of the Finance Committee to assist in screening applications and participate with staff on a panel interviewing applicants.

14. **BOARD COMMITTEE REPORTS**
   
   A. Environmental and Public Outreach
   
   B. Finance
      
      a. **Investment Guidelines for the District’s Other Post Employment Benefits (OPEB) Trust with Public Agency Retirement Services (PARS)**
      
      **ACTION:** Motion to approve the Investment Guidelines for the OPEB Trust

   C. Strategic Planning Committee
   
   D. Policy Committee
   
   E. Manager’s Evaluation Committee
   
   F. Ad hoc Technology Committee

15. **FINANCIAL REPORT**
   
   A. Review Financial Documents for fiscal year 2015-16; July through June.
   
   District Manager, Chindi Peavey

   **ACTION:** Motion to approve Financial Documents for Fiscal Year 2015-2016; July through June 2015.

16. Resolution M-007-16 thanking Finance Director Rosendo Rodriguez for his service to the District

   **ACTION:** Motion to approve Resolution 007-16.

17. **MANAGER’S REPORT**

18. **STAFF REPORTS**
   
   - Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)
• Laboratory Director, Nayer Zahiri will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)

• Public Health Education and Outreach Officer, Megan Caldwell will provide an update on the District Public Outreach Programs.

19. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

20. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

21. ADJOURNMENT