



**FINANCE COMMITTEE MEETING
OF THE BOARD OF TRUSTEES**

September 5, 2017

6:00 P.M.

AGENDA

The Finance Committee is not a decision-making body and can only make recommendations to the Board. All decisions are made by the full Board at the monthly meeting of the Board of Trustees.

Finance Committee Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager at least one working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a Finance Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all Finance Committee members. The Finance Committee of the Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mason Brutschy (Chair), Town of Atherton _____
Joe Galligan, City of Burlingame _____
Muhammad Baluom, City of Millbrae _____
Ray Williams, Town of Portola Valley _____
Robert Riechel, City of San Bruno _____
Jason Seifer, San Mateo County-At Large _____

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

This time is reserved for members of the public to address the Finance Committee of the Board relative to matters of the Committee not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person (or ten minutes where a translator is being used).

5. REGULAR AGENDA

- A. Receive an Update on audit and discussion of Internal Control analysis - Presentation by Paul Kaymark of PUN Group
- B. Receive a Report on Progress on the Programmatic Environmental Impact Report – Presentation by Assistant Manager Brian Weber, Susan Hootkins, Cardno and Alexandra Barnhill, District Counsel
- C. Review Monthly Financial Reports
 - Financial Report For FY 2016-17 July 1, 2016 to June 30, 2017
 - Update on June 30, 2017 Fund Balances and consideration of amendment to the adopted FY 2016-17 Budget.
 - Consider Recommending to the Board amending the adopted FY 2016-17 Budget to increase Administration by \$10,000 and Redevelopment Revenue by \$10,000
 - Financial Report For FY 2017-18 July 1, 2017 to July 31, 2017
- D. Review Proposed Update of District Policy 6120 Financial Reserves and Proposed Allocation of Reserves
 - Consider Recommending to the Board approval of changes to District Policy 6120

- Consider Recommending to the Board approval of the Allocation of reserves

E. Introduction of Financial Projection model constructed by Financial Advisor Richard Arrow

- Consider Recommending to the Board approval of the Financial Reserve model

6. ADJOURNMENT