



SPECIAL MEETING OF THE BOARD OF TRUSTEES

December 13, 2017 4:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

4:00 PM Board Members will meet with Vector Control Technicians covering the city each member represents

Location: Technician Room on ground floor

5:00 PM CALL TO ORDER

Location: Conference room on second floor

- Time shown for any particular matter on the agenda is an estimate only. Matters may be considered earlier or later than the time indicated depending on the pace at which the meeting proceeds.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- Secretary of the Board will take roll call

4. PUBLIC COMMENTS AND ANNOUNCEMENTS.

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment.

5. CONSENT CALENDAR

- **If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar.**

A. Minutes for Regular Board Meeting, November 8, 2017

B. **Confirm Board Officer election slate**

ACTION: Motion to approve Consent Calendar.

REGULAR AGENDA

6. BOARD COMMITTEE REPORTS

A. **Environmental and Public Outreach Committee**

B. **Strategic Planning Committee**

C. **Policy Committee** – Consider updating District Policy Manual consistent with Policy Committee recommendations:

ACTION: Motion to approve District Policy 2030 Vehicle Cost Reimbursement as amended

ACTION: Motion to approve District Policy 3070 Minor Use Pesticides as amended

D. **Manager's Evaluation Committee**

E. **Finance Committee**

7. FINANCIAL REPORT

Review Financial Documents for fiscal year 2017-18; July 2017 through October 2017.

Financial Services Advisor, Richard Arrow

ACTION: Motion to approve Financial Documents for Fiscal Year 2017-2018; July 2017 through October 2017

8. STAFF REPORTS

- A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.) and status of Programmatic Environmental Impact Report
- B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)
- C. Public Health Education and Outreach Officer, Megan Caldwell will provide an update on the District Public Outreach Programs

9. Board President will appoint Board members to attend Annual Conference of the American Mosquito Control Association (AMCA) in Kansas City Missouri February 26-March 2, 2018

10. MANAGER'S REPORT

11. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

12. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

13. ADJOURNMENT