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## REGULAR MEETING OF THE BOARD OF TRUSTEES

February 14, 2018 6:00 PM

### AGENDA

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*Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*

*Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at [www.smcmvcd.org](http://www.smcmvcd.org).*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **Oath of Office** Board Secretary administers Oath of Office to Trustees from Burlingame, Pacifica, and the County at Large.
4. **ROLL CALL**
  - Secretary of the Board will take roll call
5. **PUBLIC COMMENTS AND ANNOUNCEMENTS**
  - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

**6. CONSENT CALENDAR**

- All items on the Consent Calendar will be considered by one (or more) action(s) of the Board, unless any Trustee would like to discuss any item listed, in which case, it may be pulled from the Consent Calendar.

A. Approval of Agreements

1. Intersection Media Agreement
2. First Amendment to the Agreement for Consultant Services with Cardno for work on completion of the District's PEIR that would extend the period covered to December 31, 2018 and increase the total amount by \$5,000 to a total of \$111,971.

**ACTION:** Motion to approve Consent Calendar

**REGULAR AGENDA**

7. **Update on the status of the San Mateo County Retirement Association**  
Presentation by Scott Hood CEO.
8. **Update on status of Other Post-Employment Benefits (OPEB) Trust and consideration of changes to the Investment Guidelines for the trust from Moderate to Moderately Conservative.**

**ACTION:** Motion to approve changes to the Investment Guidelines for the OPEB Trust

9. **Board President Joe Galligan will announce Committee assignments for 2018.**
10. **BOARD COMMITTEE REPORTS** The Chair of each of the following committees will present a brief report on the committee's actions since the last report and present any recommendations to the Board.
  - A. Environmental and Public Outreach Committee
  - B. Strategic Planning Committee
  - C. Policy Committee
  - D. Manager's Evaluation Committee

E. Finance Committee

**11. FINANCIAL REPORT**

Review Financial Report for December 2017.

Finance Director, Richard Arrow

**ACTION:** Motion to approve Financial Report for December 2017

**12. STAFF REPORTS**

- A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)
- B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)
- C. Public Health Education and Outreach Officer, Megan Sebay will provide an update on the District Public Outreach Programs

**13. Resolution M-004-18 Thanking Past President Rick Wykoff for his service as Board President**

**ACTION:** Motion to approve Resolution M-004-18

**14. Closed session**

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: District Manager (Government Code Section 54957)
- CONFERENCE WITH LABOR NEGOTIATOR  
Unrepresented employee: District Manager (Government Code Section 54957.6)

**15. End Closed Session**

**16. Report from Closed Session**

**17. Resolution M-005-18 regarding and Third Amendment to the District Manager Employment Agreement with Dr. Chindi Peavey**

**ACTION:** Motion to adopt Resolution M-005-18 approving the Third Amendment to the District Manager Employment Agreement with Dr. Chindi Peavey

- 18. Board President may appoint one trustee to attend the Mosquito and Vector Control Association Legislative Day in Sacramento with the District Manager and Assistant Manager on March 7, 2018 and meet with state legislators**
- 19. Consider amending Policy 5010.10 to change the start time of future Board meetings to 5:30 PM instead of 6:00 PM, provided that noticed public hearings and appeals may not begin prior to 6:00 PM.**

**ACTION:** Motion to approve District Policy 5010.10 with the recommended changes

- 20. Discussion regarding Trustee compensation under District Policy 4030 (Remuneration and Reimbursement) and applicable law**
- 21. MANAGER'S REPORT**
- 22. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**
- 23. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING**
  - The March Board meeting will be held on March 14, the 2<sup>nd</sup> Wednesday of the Month.**
- 24. ADJOURNMENT**