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## REGULAR MEETING OF THE BOARD OF TRUSTEES

October 10, 2018 6:00 PM

### AGENDA

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*Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*

*Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at [www.smcmvcd.org](http://www.smcmvcd.org).*

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **Oath of Office**
4. **ROLL CALL**
  - Secretary of the Board will take roll call
5. **PUBLIC COMMENTS AND ANNOUNCEMENTS**
  - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

## 6. CONSENT CALENDAR

- All items on the Consent Calendar will be considered by one (or more) action(s) of the Board, unless any Trustee would like to discuss any item listed, in which case, it may be pulled from the Consent Calendar.

### A. Approval of Minutes

Minutes for the Regular Board Meeting, September 12, 2018 will be considered on the November 14 Board Meeting Agenda

### B. Approval of Third Amendment to Agreement for Consultant Services with CARDNO

- ### C. Authorization to enter into an agreement with Regional Government Services in conjunction with Alameda County Mosquito Abatement District and Contra Costa Mosquito & Vector Control District for completion of a total compensation study not to exceed \$6,700 for the District's share of costs

**ACTION:** Motion to approve Consent Calendar

## REGULAR AGENDA

- ### 7. BOARD COMMITTEE REPORTS.
- The Chair of each of the following committees will present a brief report on the committee's actions since the last report and present any recommendations to the Board.

#### A. Environmental and Public Outreach Committee

#### B. Policy Committee

#### C. Legislative Committee

#### D. Manager Evaluation Committee

#### E. Finance Committee

## 8. FINANCIAL REPORT

Review Financial Report for August 2018.

Finance Director, Richard Arrow

**ACTION:** Motion to approve Financial Report for August 2018

**9. Consider reallocation of General Fund Balance among the District's Reserve Funds as of June 30, 2018**

**ACTION:** Motion to approve establishment of the Pension Rate Stabilization Reserve Fund and allocation of General Fund Balance among the District's Reserve Funds as of June 30, 2018 according to the second alternative presented in the staff report for this item.

**10. STAFF REPORTS**

A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)

B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)

C. Public Health Education and Outreach Officer, Megan Sebay will provide an update on the District Public Outreach Programs

**11. Consider Resolution M-002-19, designating volunteers as employees for the purpose of Workers' Compensation Coverage**

**Action** Approve Resolution M-002-19, designating volunteers as employees for the purpose of Workers' Compensation Coverage

**12. MANAGER'S REPORT**

**13. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

**14. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING**

- The next Regularly Scheduled Board meeting will be held on **November 14, 2018** the 2<sup>nd</sup> Wednesday of the Month.

**15. ADJOURNMENT**