

**SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
LOCATION: TELECONFERENCE – SEE BELOW  
October 13, 2021, 6:00 PM  
AGENDA**

**IMPORANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:**

Based on the authority under AB 361 and the guidance from the County Public Health Officer and the CDC to minimize the spread of the coronavirus, please note the following changes to the District’s ordinary meeting procedures:

- The District’s Board Room is not open to the public at this time.
- The meeting will be conducted via teleconference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

**HOW TO OBSERVE THE MEETING:**

**Telephone:** Listen to the meeting live by calling Zoom at **(408) 636-0968** or **(669) 900-6833**.

Enter the **Meeting ID# 650-344-8592** followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://zoom.us/j/abb4GNs5xM> if the line is busy.

**Computer:** Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/6503448592> using a computer with internet access that meets Zoom’s system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter **Meeting ID# 650-344-8592**.

NOTE: This is a public meeting that can be seen and heard live by any member of the public. It will be recorded to facilitate taking meeting minutes.

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Written / Read Aloud:** Please email your comments to [comments@smcmvcd.org](mailto:comments@smcmvcd.org), write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. All comments received before 12:00 PM the day of the meeting will be included as an agenda supplement on the District’s website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after noon but before the public comment period closes will be treated as live comments and read into the record (not to exceed three minutes at staff’s cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

**Live Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments. Members of the public may submit a live remote public comment via Zoom. Speakers will be asked to provide their name and city of residence, although providing this is not required for participation. Each speaker will be afforded up to 3 minutes to speak. Speakers will be muted until their opportunity to provide public comment. When the Board President opens a public comment period on an item on which you would like to comment, please use the “raise hand” feature (or press \*9 if connecting via telephone) which will alert staff that you have a comment to provide.

**ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Brian Weber, District Manager, at least 48 hours before the meeting at (650) 344-8592 or [bweber@smcmvcd.org](mailto:bweber@smcmvcd.org). Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District’s website located at <https://www.smcmvcd.org/board-meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
  - Secretary of the Board will take roll call
- 4. RESOLUTION M-011-21 –AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN MATEO COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT PURSUANT TO BROWN ACT PROVISIONS**
  - Consideration of a resolution pursuant to Assembly Bill 361 which would allow the District to continue to meet remotely when it holds a meeting during a proclaimed state of emergency (due to the coronavirus pandemic) to determine,

by a majority vote, whether because of the emergency, meeting in person would present imminent risk to the health or safety of attendees.

**ACTION: Motion to approve Resolution M-011-21 authorizing remote teleconference meetings of the legislative bodies of the San Mateo County Mosquito and Vector Control District pursuant to Brown Act provisions**

**5. ADJOURNMENT**

**REVISED REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
LOCATION: TELECONFERENCE – SEE BELOW**

**October 13, 2021, 6:00 PM\***

**\*Meeting will begin immediately upon the adjournment of the Board’s Special Meeting**

**AGENDA**

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**1. CALL TO ORDER**

~~**2. PLEDGE OF ALLEGIANCE**~~

**3. ROLL CALL**

- Secretary of the Board will take roll call

**4. PUBLIC COMMENTS AND ANNOUNCEMENTS**

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used).

**5. CONSENT CALENDAR**

- All items on the Consent Calendar will be considered by one (or more) action(s) of the Board, unless any Trustee would like to discuss any item listed, in which case, it may be pulled from the Consent Calendar.

**A. Approval of Minutes**

1. Minutes for the Regular Board Meeting, September 8, 2021
2. Award bid for District painting contract to A & B Painting Inc. in the amount of \$51,067. **This item has been reviewed and recommended by the Finance Committee.**

**ACTION:** Motion to approve Consent Calendar

**REGULAR AGENDA**

~~6. RESOLUTION M-011-21 DECLARATION OF LOCAL EMERGENCY~~

**7. BOARD COMMITTEE REPORTS**

- The Chair of each of the following committees will present a brief report on the committee's actions (if any) since the last report and present any recommendations to the Board

**A. Finance Committee Report**

**B. Review Preliminary Financial Report for FY 2020-21 as of August 31, 2021.**

Report by: Finance Director, Richard Arrow, CPA

**ACTION:** Motion to approve Preliminary Financial Report for FY 2020-21 as of August 31, 2021

**C. Real Estate Committee**

**D. Inactive Committees**

**8. STAFF REPORTS**

A. Field Supervisor, Casey Stevenson will provide an update on Field Operations Programs

B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs

C. Public Health Education and Outreach Officer, Rachel Curtis-Robles will provide an update on the District Public Outreach Programs

**9. MANAGER'S REPORT**

**10. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

**11. The November Board meeting will be held on November 10, 2021, the 2nd Wednesday of the Month.**

**12. ADJOURNMENT**