



**Minutes of the REGULAR MEETING OF THE
San Mateo County Mosquito and Vector Control District
BOARD OF TRUSTEES
October 8, 2025, 6:00 PM**

- 1. CALL TO ORDER BY VICE PRESIDENT, KATI MARTIN, AT 6:00PM**
- 2. PLEDGE OF ALLEGIANCE 6:01pm led by Donna Rutherford**
- 3. ROLL CALL: Approval of Requests by Trustees to Participate Remotely Pursuant to the Brown Act's traditional teleconferencing rules were as follows:**
 - Trustee Paul Norton will attend from 8308 North Lake Blvd, Kings Beach, CA 96143. Please meet in the lobby if you want to attend at this location.
 - Trustee Chuck Cotten will be attending the meeting from the DoubleTree by Hilton Hotel at 1800 S Santan Village Pkwy, Gilbert, AZ 85295. Please meet in the lobby if you want to attend at this location.
 - Trustee Catherine Carlton will be attending the meeting from the Av. Dr. Mario Vilas Boas Rodrigues 387 (Santo Amaro), São Paulo, SP, 04757-020. Please meet in the lobby if you want to attend at this location.

TRUSTEES PRESENT:

Chuck Cotten	City of Belmont attended by Zoom
Michael Goldman	Brisbane
Rena Gilligan	City of Burlingame
Laura Walsh	Town of Colma
Glenn R. Sylvester	City of Daly City
Donna Rutherford	City of East Palo Alto
Paul Norton	City of Foster City attended by Zoom
Kati Martin	City of Half Moon Bay
D. Scott Smith	Town of Hillsborough
Catherine Carlton	City of Menlo Park attended by Zoom
Muhammad Baluom	City of Millbrae
Peter DeJarnatt	City of Pacifica
Kat Lion	Redwood City

Robert Riechel	City of San Bruno
Ron Collins	City of San Carlos
Tolifili Fa	San Mateo
Michael Yoshida	City of South San Francisco
Paul Fregulia	Town of Woodside

Total: 18 Trustees

TRUSTEES ABSENT:

Mason Brutschy*	Town of Atherton
Desiree LaBeaud*	County-At-Large
Ray Williams	Town of Portola

Total: 3 (*=Excused)

OTHERS PRESENT:

District Manager, Brian Weber
 Finance Director, Richard Arrow
 General Counsel, Alexandra Barnhill **attended by Zoom**
 Assistant Manager and Operations Director, Casey Stevenson
 Public Health Education and Outreach Officer, Rachel Curtis-Robles
 IT Director, Matthew Nienhuis

OTHERS ABSENT:

Lab Director, Angie Nakano

GUESTS PRESENT:

Stephanie Duncan, CalPERS in Sacramento

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

No public members addressed the Board relative to matters of the district. No members of the public were present for the duration of the meeting. No action was taken on non-agenda items.

5. CONSENT CALENDAR:

All items on the Consent Calendar were considered by the Board as one item, including:

A. Approval of Minutes

- Minutes from September 10, 2025 Board meeting

B. Approval of Financial Reports

- Financial Report for FY 2025-26 August 31, 2025

Motion for Approval: Donna Rutherford; 2nd Darvin Scott Smith:

Votes Tallied: **YES: 18; No: 0; Abstain: 0; Absent: 3; PASSED.**

REGULAR AGENDA

6. BOARD COMMITTEE REPORTS

The Chair of each committee listed below provided a report on the committee's actions and presented recommendations to the Board.

A. Ad Hoc Board Officer Nominating Committee Report

Report by: Michael Goldman, Committee Chair

ACTION: No action, information only. Current and prior officers described their role and the level of commitment and encouraged others to participate and volunteer as officers.

B. Finance Committee Report – September 29, 2025

Report by: Ron Collins, Finance Committee Chair; Richard Arrow also reported about the finances and the recent review of the committee. Accounts receivable was only ~\$35 and doing well; also, he reviewed the health insurance provider issue (to be discussed further tonight).

ACTION: No action, information only

C. Adopt Resolution M-006-25 Public Employees' Medical and Hospital Care Act, which allows District employees and retirees access to healthcare benefits through the CalPERS health network.

Report by: District Manager, Brian Weber and Stephanie Duncan, CalPERS Health Program Marketing Manager. Both presented and Ms. Duncan showed a PowerPoint presentation about CalPERS and the advantages to the employer.

ACTION: Approve **Resolution M-006-25**, allowing the District employees and retirees access to healthcare benefits through the CalPERS health network

Motion: Robert Riechel; 2nd: Darvin Scott Smith

YES: 18; **NO:** 0; **Abstain:** 0; **Absent:** 3; PASSED.

D. Ad Hoc Committee on Real Estate Report – September 23, 2025

Report by: Paul Norton, Committee Chair

ACTION: No action, information only

E. Authorize payment to Aetypic for Workplan Item E, Bidding and Plan Approval, not to exceed \$31,728, enabling the project to proceed to the permit and bidding stage.

Report by: District Manager, Brian Weber

ACTION: Authorize payment to Aetypic for Workplan Item E, Bidding and Plan Approval, not to exceed \$31,728, enabling the project to proceed to the permit and bidding stage.

Motion: Donna Rutherford; 2nd: Rena Gilligan

YES: 18; **NO:** 0; **Abstain:** 0; **Absent:** 3; PASSED.

7. STAFF REPORTS

- A.** Operations Director Casey Stevenson provided an update on Field Operations.
- B.** Laboratory Director Angie Nakano was not present for the update on Laboratory activities, but queries were welcomed by Casey Stevenson and Brian Weber.
- C.** Public Health Education and Outreach Officer Rachel Curtis-Robles provided an update on the District Public Outreach Program and the one health concept.
- D.** Information & Technology Director Matthew Nienhuis provided an update on Technology matters including cybersecurity and system backups.

8. MANAGER'S REPORT

Manager Weber provided an update on District information, including the NPDES permit legislation.

9. **CLOSED SESSION: Started at 7:36 pm, Michael Yoshida led the discussion and gave a PowerPoint presentation.**

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** (Gov. Code section 54957(b)(1).) Title: District Title: District Manager (Gov. Code section 54957(b))

- **CONFERENCE WITH LABOR NEGOTIATOR**

Unrepresented Employee: District Manager (Gov. Code section 54957.6)

10. **REPORT FROM CLOSED SESSION Opened again at 8:05 pm. The Board did not take any reportable action in closed session.**

11. **Resolution M-007-25 Fifth Amendment to District Manager's Employment Agreement**

Report By: Michael Yoshida, Chair of General Manager Evaluation Committee and Alexandra Barnhill, General Counsel, regarding a proposed salary increase for the District Manager.

ACTION: Motion to approve the Fifth Amendment to the District Manager's Employment Agreement

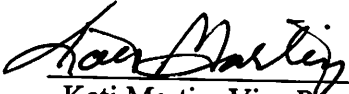
Motion: Michael Yoshida; 2nd: Donna Rutherford

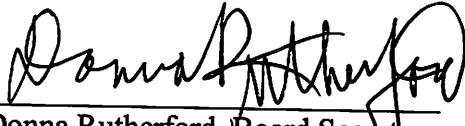
YES: 16; NO: 0; Abstain: 0; Absent: 5; PASSED. (2 trustees left: Peter Dejarnatt and Catherine Carlton)

12. **BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

Next meeting will be on November 12, 2025.

13. **ADJOURNMENT:** called by VP Kati Martin at 8:09 pm

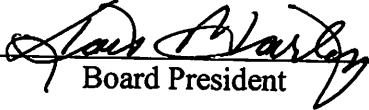

Kati Martin, Vice President


Donna Rutherford, Board Secretary

I certify that the above minutes were approved as read or corrected at a board meeting in 2025.
** All reports provided to the trustees at the board meeting will be available upon request.


District Manager

Approved:


Board President