



**FINANCE COMMITTEE MEETING
OF THE BOARD OF TRUSTEES**

June 4, 2018

5:30 P.M.

AGENDA

The Finance Committee is not a decision-making body and can only make recommendations to the Board. All decisions are made by the full Board at the monthly meeting of the Board of Trustees.

Finance Committee Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager at least one working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a Finance Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all Finance Committee members. The Finance Committee of the Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mason Brutschy (Chair), Town of Atherton _____
Muhammad Baluom, City of Millbrae _____
Ray Williams, Town of Portola Valley _____
Robert Riechel, City of San Bruno _____
Rick Wykoff, City of Foster City _____

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

This time is reserved for members of the public to address the Finance Committee of the Board relative to matters of the Committee not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person (or ten minutes where a translator is being used).

5. REGULAR AGENDA

- A. Consider recommendation regarding the continuation of the District's Benefit Assessment

Action Motion to recommend the Board Approve Resolution M-007-018 Approving the Final Engineer's Report, Confirming the Diagram and Assessments, and Ordering the Continuation of the Levy of Assessments for FY 2018-19 for the North and West County Mosquito and Disease Control District

- B. Consider recommending continuation of the District's special parcel tax maintaining the amount without changes within the originally designated cities and unincorporated areas for Fiscal Year 2018- 2019 and authorizing the continued collection of the Tax

Action Motion to recommend the Board Approve Resolution M-008-18

- C. Review Monthly Financial Reports

- Financial Report For FY 2017-18 July 1, 2017 to April 31, 2018

Action Motion to recommend the Board Approve the Monthly Financial Reports

D. Consider recommending an amendment to the FY 2017-18 Budget

Action Motion to approve recommending Board approval of the amendment to the Budget for FY 2017-18

E. Review an update to the proposed budgets for 2018-19 and 2019-20

Action Motion to approve recommending Board approval of the Budget for FY 2018-19 and 2019-20

F. Receive a Report on Progress on the Programmatic Environmental Impact Report – Presentation by Assistant Manager Brian Weber

G. Consider making recommendations to the Board on the following contracts and agreements

- **Software Licensing Agreement with Leading Edge for an upgrade to the MapVision database program**
- **Agreement with Intersection Media to post billboards in BART Stations**
- **Agreement with Regional Government Services (RGS) for Management and Administrative Services relating to Human Resources**

H. Closed Session

- PERSONNEL (Government Code section 54957) to consider Public Employee Appointment/Employment

Title: Finance Director

6. ADJOURNMENT