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REGULAR MEETING MINUTES

OF THE BOARD OF TRUSTEES

June 10, 2026, 6:00 PM

1. **CALL TO ORDER AT 6:00 PM**
2. **PLEDGE OF ALLEGIANCE led by President Collins**
3. **ROLL CALL**

TRUSTEES:

President - Ron Collins	City of San Carlos
Vice President - Glenn R. Sylvester	City of Daly City
Secretary – Rena Gilligan	City of Burlingame
Assistant Secretary - Chuck Cotten	City of Belmont
Michael Goldman	City of Brisbane
Laura Walsh	Town of Colma
Desiree LaBeaud	County-At-Large
Donna Rutherford	City of East Palo Alto
Paul Norton	City of Foster City
Kati Martin	City of Half Moon Bay
Dr. D. Scott Smith	Town of Hillsborough
Catherine Carlton	City of Menlo Park **attended by Zoom pursuant to traditional teleconference rules**

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Muhammad Baluom	City of Millbrae
Peter DeJarnatt	City of Pacifica
Robert Luo	Town of Portola Valley
Kat Lion	City of Redwood City
Robert Riechel	City of San Bruno
Tolifili Fa	City of San Mateo
Paul Fregulia	Town of Woodside

Total 19 Trustees

TRUSTEES ABSENT:

Michael Yoshida*Yoshida	City of South San Francisco

Total 1 (*=Excused)

OTHERS PRESENT:

District Manager, Brian Weber

Finance Director, Richard Arrow

General Counsel, Alexandra Barnhill, **attended by Zoom**

Assistant Manager and Operations Director, Casey Stevenson

Communications Director, Rachel Curtis-Robles

Vector Ecologist, Theresa Shelton

IT Director, Matthew Nienhuis

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

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No members of the public addressed the Board relative to matters of the District. No members of the public were present for the duration of the meeting. No action was taken on non-agenda items.

5. CONSENT CALENDAR

A. Approval of Minutes

- Minutes from May 13, 2026, Board meeting

B. Approval of Financial Reports

- Financial Report for FY 2025-26 as of April 30, 2026

C. Approval of IT Cybersecurity Contract

- State and Local Cybersecurity Grant Program (SLCGP) –Approval of an agreement with ResoluteGuard for $123,797.34 for grant approved products and installation, and authorization to expend the remaining $60,202.66 on additional grant approved cybersecurity products and services.

Motion to approve the Consent Calendar: Donna Rutherford; 2nd: Robert Riechel

Motion approved unanimously

REGULAR AGENDA

6. BOARD COMMITTEE REPORTS

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The Chair of each committee listed below will provide a report on the committee's actions and present any recommendations to the Board.

A. Finance Committee Report – June 1, 2026

B. Approve Resolution M-005-26 Final Assessment Diagram and Engineers Report and State the Intention to Continue Levying the North and West County Mosquito and Disease Control Assessment District for FY 26/27

Report by: Brian Weber, District Manager

Trustee Martin reported that the Finance Committee met on June 1, 2026, reviewed the items presented on the Board's agenda, and discussed financing 50% of the North Carolan Avenue project. District Manager Weber reported that the Engineer's Report presented at the May 13, 2026 meeting was unchanged.

The approved assessments are $26.80 per single-family equivalent benefit unit in Zone A and $26.30 in Zone B. Motion to approve Resolution M-005-26 approving the Final Assessment Diagram and Engineer's Report and ordering the levy of assessments for FY 2026-2027 for the North and West County Mosquito and Disease Control Assessment District: Donna Rutherford; 2nd: Robert Riechel.

Motion approved unanimously (19-0)

C. Approve Resolution M-006-26 Special Mosquito Control Tax

Motion to approve Resolution M-006-26, maintaining the amount of the Special Mosquito Control Tax without changes for mosquito control services within the originally designated cities and unincorporated areas for fiscal year 2026-2027 and authorizing the continued collection of the tax: Catherine Carlton; 2nd: Muhammad Baluom.

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Motion approved unanimously (19-0)

D. Presentation of FY 26-27 Final Budget and Estimates for FY 26-27

Report by: Finance Director, Richard Arrow, CPA

Finance Director Arrow provided a report on the FY 26-27 Final Budget and Estimates for reported that the District was still awaiting information from the Vector Control Joint Powers Agency. Motion to approve the FY 26-27 Final Budget: Michael Goldman; 2nd: Kati Martin.

Motion approved unanimously (19-0).

E. Recommendation of District Reserve Levels for FY ending June 30,2026

Report by: Finance Director, Richard Arrow, CPA

Finance Director Arrow reviewed the proposed reserve levels, noting that some categories would change and others would remain unchanged.

Motion to approve the FY 26-27 reserve levels applicable to the fiscal year ending June 30, 2026: Dr. D. Scott Smith; 2nd: Laura Walsh.

Motion approved unanimously (19-0).

7. STAFF REPORTS

- Operations Director Casey Stevenson reported on the District's proactive seasonal work in public parks and an increase in yellowjacket service calls. He also discussed a product under review by the U.S. Environmental Protection Agency for yellowjacket treatment on private property. The product's active ingredient is fipronil, and staff discussed watershed concerns and how underground nest treatment affects surrounding foliage and animals.
- Vector Ecologist Theresa Shelton, reporting for Laboratory Director Angie Nakano, stated that seasonal invasive Aedes surveillance had begun, tick surveillance was

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concluding, and no West Nile virus-positive birds had been detected in San Mateo County as of June 10, 2026, although positive birds had been reported in Santa Clara and Alameda Counties. She also discussed sterilized-mosquito technology and the District's surveillance methods.

- Communications Director Rachel Curtis-Robles reported that school presentations concluded in May and that she had solicited feedback from teachers and students. She discussed Wolbachia-based mosquito control, reported that the District would participate in the County Fair, and thanked local officials who invited the District to present during Mosquito Awareness Week. Community art and science activities would continue through the summer.

- Information Technology Director Matthew Nienhuis reported that the District completed the request-for-proposals process and selected a vendor to implement the grant-funded cybersecurity improvements.

8. MANAGER'S REPORT

Manager Weber encouraged Trustees who had not previously attended the California Special Districts Association Annual Conference to do so and reported that governance foundations training would be held on August 24 as part of the District's effort to renew its transparency certification. He also reported that Atherton would appoint a new Trustee. Manager Weber noted that MapVision had been acquired and the future of its software was uncertain, however the District owned its data and was evaluating alternatives. He also reported construction on the North Carolan Avenue project was approximately one week ahead of schedule, with some labor-related tension regarding timely completion; and a

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Santa Clara County mosquito district's Proposition 218 assessment had narrowly passed by approximately 51% of the weighted ballots.

9. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS. None

10. ADJOURNMENT at 6:55 p.m.

Signed by:
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Ron Collins, Board President

Signed by:
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Rena Gilligan, Board Secretary

I certify that the above minutes were approved as read or corrected at a board meeting in 2026.

** All reports provided to the trustees at the board meeting will be available upon request.

DocuSigned by:
646572F497EE46B...

District Manager

Approved:

Signed by:
AFB90A6481BF498...

Board President