



REGULAR MEETING OF THE BOARD OF TRUSTEES

January 11, 2017 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kati Martin, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **Oath of Office**
4. **ROLL CALL**
 - Secretary of the Board will take roll call
5. **PUBLIC COMMENTS AND ANNOUNCEMENTS**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used) and twenty minutes in total. Speaker cards are available for those making a public comment

6. CONSENT CALENDAR

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar

A. Minutes for the Regular Board Meeting, November 9, 2016

ACTION: Motion to approve the Minutes of the November 9, 2016 Board meeting

B. Minutes for Regular Board Meeting, December 14, 2016

ACTION: Motion to approve the Minutes of the December 14, 2016 Board meeting

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

7. Review of Audit for Fiscal Year 2015-16

- Presentation by Paul Kaymark, CPA - Audit Partner, PUN Group LLP

ACTION: Motion to approve the Audit.

8. BOARD COMMITTEE REPORTS

A. Environmental and Public Outreach Committee

B. Strategic Planning Committee

C. Policy Committee

D. Manager's Evaluation Committee

E. Finance Committee

9. FINANCIAL REPORT

Review Financial Report for November 2016.

Finance Director, David Randall

ACTION: Motion to approve Financial Report for November 2016

10. STAFF REPORTS

- A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)
- B. Laboratory Director, Nayer Zahiri will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)
- C. Public Health Education and Outreach Officer, Megan Caldwell will provide an update on the District Public Outreach Programs

11. Closed session

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Manager (Government Code Section 54957)
- CONFERENCE WITH LABOR NEGOTIATOR
Unrepresented employee: District Manager (Government Code Section 54957.6)

12. End Closed Session

13. Report from Closed Session

14. Appointment of trustee(s) to attend the Mosquito and Vector Control Association Legislative Day in Sacramento with the District Manager on February 7, 2017 and meet with state legislators

15. Board President Rick Wykoff will announce Committee assignments for 2017.

16. MANAGER'S REPORT

17. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

18. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

- **The February Board meeting will be held on February 8, the 2nd Wednesday of the Month.**

19. ADJOURNMENT