



**REGULAR MEETING
OF THE BOARD OF TRUSTEES
LOCATION: TELECONFERENCE – SEE BELOW**

July 13, 2022, 6:00 PM

AGENDA

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the authority under AB 361 and the guidance from the County Public Health Officer and the CDC to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District's Board Room is not open to the public at this time.
- The meeting will be conducted via teleconference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at **(408) 636-0968** or **(669) 900-6833**.

Enter the **Meeting ID# 650-344-8592** followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/j/6503448592> if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/6503448592> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Log in through the Zoom mobile app on a smartphone and enter **Meeting ID# 650-344-8592**.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Brian Weber, District Manager, at least 48 hours before the meeting at (650) 344-8592 or bweber@smcmvcd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District’s website located at <https://www.smcmvcd.org/board-meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- Secretary of the Board will take roll call

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

5. CONSENT CALENDAR

- All items on the Consent Calendar will be considered by one (or more) action(s) of the Board unless any Trustee would like to discuss any item listed, in which case, it may be pulled from the Consent Calendar.

6. Approval of Minutes

1. Minutes for the Regular Board Meeting June 10, 2022

7. Approval of Purchases

1. Approve the Capital purchase of a QuantStudio 5 Real-Time PCR System

Approval of Resolutions

- C. Resolution 014-22** Consider continuing a resolution authorizing continued remote teleconference meetings of the legislative bodies of the San Mateo County Mosquito and Vector Control District pursuant to Brown Act Provisions to continue conducting District meetings remotely to protect the health or safety of attendees in accordance with Assembly Bill 361

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

6. BOARD COMMITTEE REPORTS The Chair of each committee listed below will provide a report on the committee's actions and present any recommendations to the Board

A. Finance Committee Reports

- 1.** Finance Committee Meeting Report – July 6, 2022

Report by: Mason Brutschy, Committee Chair

- B** Review Financial Report for FY 2021-22 as of May 31, 2022

Report by: Finance Director, Richard Arrow, CPA

ACTION: Motion to approve Financial Report for FY 2021-22 as of May 31, 2022

C. Ad hoc Committee on Real Estate

Review the proposal from architectural firm Aetypic in response to the 1415 N. Carolan Ave improvement project RFP and consider allocating \$150,028 to complete Phase 1 of the improvement project.

Report by: Trustee Norton (Chair) and Manager Weber

ACTION: Motion to approve the proposal from architectural firm Aetypic and authorize the District Manager spending authority in the amount of \$150,000 to complete Phase 1 of the 1415 N. Carolan Ave improvement project

D. Inactive Committees

7. STAFF REPORTS

A. Operations Director Casey Stevenson will provide an update on District COVID-19 protocols and data.

B. Laboratory Director, Angie Nakano. Angie will provide an update on Laboratory activities.

C. Special Presentation

Public Health Education and Outreach Officer Rachel Curtis-Robles will provide a PowerPoint presentation on the District Public Outreach Program

D. Information & Technology Director Matthew Nienhuis will provide an update on technology matters.

8. Manager's Report

9. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

10. ADJOURNMENT