



REGULAR MEETING OF THE BOARD OF TRUSTEES

January 10, 2018 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager, at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **Oath of Office** Board Secretary administers Oath of Office to Trustees from Hillsborough, Redwood City, Colma and Foster City.
4. **ROLL CALL**
 - Secretary of the Board will take roll call
5. **PUBLIC COMMENTS AND ANNOUNCEMENTS**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

6. CONSENT CALENDAR

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar

A. Minutes for the Regular Board Meeting, December 13, 2017

ACTION: Motion to approve the Minutes of the December 13, 2017 Board meeting

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

- 7. BOARD COMMITTEE REPORTS** – The Chair of each of the following committees will present a brief report on the committee’s actions since the last report and present any recommendations to the Board.

A. Environmental and Public Outreach Committee

B. Strategic Planning Committee

C. Policy Committee

D. Manager’s Evaluation Committee – Evaluation results and recommendations of the Committee will be presented in closed session under agenda item 10.

E. Finance Committee

F. Legislative Committee

8. FINANCIAL REPORT

Review Financial Report for November 2017.

Finance Director, Richard Arrow

ACTION: Motion to approve Financial Report for November 2017

9. STAFF REPORTS

A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)

- B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)
- C. Public Health Education and Outreach Officer, Megan Sebay will provide an update on the District Public Outreach Programs

10. Closed session

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Manager (Government Code Section 54957)
- CONFERENCE WITH LABOR NEGOTIATOR
Unrepresented employee: District Manager (Government Code Section 54957.6)

11. End Closed Session

12. Report from Closed Session

13. Board Officer Elections

ACTION: Motion to elect officers (Board President, Vice President, Secretary and Assistant Secretary) to serve two-year terms starting in February

14. Appointment of an alternate Trustee to vote at the February 13 Special District Selection Committee meeting to select a member of the Countywide oversight board for redevelopment successor agencies in the event the Board President is not able to attend

ACTION: Motion to approve appointment of an alternate to vote at the Special District Selection Committee in the event that the Board President is unable to attend.

15. Information only – All Board members must submit Form 700 Statement of Economic Interests by April 2, 2018. This year forms must be submitted online. District staff will be distributing information on the process.

16. MANAGER’S REPORT

17. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

18. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

- **The February Board meeting will be held on February 14, the 2nd Wednesday of the Month.**

19. ADJOURNMENT