



**FINANCE COMMITTEE MEETING
OF THE BOARD OF TRUSTEES**

July 9, 2018

5:30 P.M.

AGENDA

The Finance Committee is not a decision-making body and can only make recommendations to the Board. All decisions are made by the full Board at the monthly meeting of the Board of Trustees.

Finance Committee Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Chindi Peavey, District Manager at least one working day before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a Finance Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all Finance Committee members. The Finance Committee of the Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mason Brutschy (Chair), Town of Atherton	_____
Muhammad Baluom, City of Millbrae	_____
Ray Williams, Town of Portola Valley	_____
Robert Riechel, City of San Bruno	_____
Rick Wykoff, City of Foster City	_____

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

This time is reserved for members of the public to address the Finance Committee of the Board relative to matters of the Committee not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person (or ten minutes where a translator is being used).

5. REGULAR AGENDA

- A. Consider making recommendations on disposal of Items on the Fixed Asset Retirement Request Form.
- B. Consider making a recommendation to Board on whether to approve an Image Management Contract with Pacific Office Automation to purchase and maintain copiers.
- C. Consider making a recommendation to Board on whether to approve a three-year Service Agreement with Life Technologies (a part of the Life Sciences Group of Thermo Fisher) to maintain Laboratory PCR Equipment.
- D. Consider making a recommendation to the Board on whether to approve an Addendum to the Memorandum of Understanding with SamCERA for the District Supplemental Contribution Account recognizing the funds in the account against the District's Unfunded Liability over 5 years instead of 15 years.

E. Review Monthly Financial Reports

- Financial Report For FY 2017-18 July 1, 2017 to May 31, 2018

Action Motion to recommend the Board Approve the Monthly Financial Reports

F. Receive a progress report on the Programmatic Environmental Impact Report (PEIR) – Presentation by Assistant Manager Brian Weber.

G. Consider making a recommendation to the Board on whether to approve having the District Manager sign an Addendum to the Agreement with Cardno authorizing an additional \$14,297 for work to complete the preparation of a recirculated Draft PEIR.

H. Consider making a recommendation to the Board on whether to approve a Temporary Employment Agreement for Interim Finance Director Services.

6. ADJOURNMENT