



**REGULAR MEETING
OF THE BOARD OF TRUSTEES
LOCATION: TELECONFERENCE – SEE BELOW**

May 11, 2022, 6:00 PM

AGENDA

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the authority under AB 361 and the guidance from the County Public Health Officer and the CDC to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District's Board Room is not open to the public at this time.
- The meeting will be conducted via teleconference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at **(408) 636-0968** or **(669) 900-6833**.

Enter the **Meeting ID# 650-344-8592** followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/j/6503448592> if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/6503448592> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Log in through the Zoom mobile app on a smartphone and enter **Meeting ID# 650-344-8592**.

ACCESSIBILITY INFORMATION:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Brian Weber, District Manager, at least 48 hours before the meeting at (650) 344-8592 or bweber@smcmvcd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District’s website located at <https://www.smcnvcd.org/board-meetings> as the place for making those public records available for inspection. The documents may also be obtained by calling the District Manager.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- Secretary of the Board will take roll call

4. PUBLIC COMMENTS AND ANNOUNCEMENTS

- This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

5. OATH OF OFFICE (DESIREE LABEAUD) COUNTY AT LARGE

6. CONSENT CALENDAR

- All items on the Consent Calendar will be considered by one (or more) action(s) of the Board unless any Trustee would like to discuss any item listed, in which case, it may be pulled from the Consent Calendar.

A. Approval of Minutes

1. Minutes for the Regular Board Meeting March 9, 2022

B. Approval of Contracts

1. Approve pesticide purchase

- a. Adapco Purchase Order, Pesticide quote, and Sole Source Letter for Metalary S/PT and Vectomax FG
- b. Clarke Purchase Order, Pesticide Quote, 2022 Clarke price list and Sole Source letter for Cocobear and Natular Products
- c. Central Life Licenses Agency Agreement Sales Price list, Target Specialty Products Quote, Spheratax Sole Source letter, and Target Purchase Order

C. Approval of Resolutions

- 1. **Resolution 05-22** Consider adopting a resolution authorizing continued remote teleconference meetings of the legislative bodies of the San Mateo County Mosquito and Vector Control District pursuant to Brown Act Provisions to continue conducting District meetings remotely to protect the health or safety of attendees pursuant to Assembly Bill 361
- 2. **Resolution 06-22** Consider adopting resolution supporting the California Special District’s Association opposing a statewide initiative 21-0042A1 impairing districts from imposing fees and assessments

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

SPECIAL PRESENTATIONS

- 7. Receive presentation from SCI Consulting Group regarding the Engineer’s Report calculating the Assessment(s) and Consider Adoption of Resolution M-007-22.

Presenter: Sonia Ortega, Project Analyst, SCI Consulting Group **ACTION:**

Motion to approve Resolution 007-22 Approving the Preliminary

Assessment Diagram and Engineers Report and Stating the Intention of the Board to Continue to Levy the North and West County Mosquito and Disease Control Assessment District on the North and West County Areas for Fiscal Year 2022-23

8. BOARD COMMITTEE REPORTS The Chair of each of the following committees will present a brief report on the committee's actions since the last report and present any recommendations to the Board

A. Finance Committee Reports

1. Finance Committee Meeting Report – May 2, 2022
2. Finance Committee Meeting Report – April 5, 2022

Report by: Mason Brutschy, Committee Chair

B.1 Review Financial Report for FY 2021-22 as of March 31, 2022

Report by: Finance Director, Richard Arrow, CPA

ACTION: Motion to approve Financial Report for FY 2022-23 as of March 31, 2022

B.2 Review Financial Report for FY 21-22 as of February 28, 2022

Report by: Finance Director, Richard Arrow, CPA

ACTION: Motion to approve Financial Report for FY 22-23 as of February 28, 2022

C.1 Presentation of FY 22-23 Budget and Status of FY 21-22 Revenue and Expenditures

D. Policy Committee

E. Ad hoc Staff Negotiating Committee

F. Inactive Committees

9. STAFF REPORTS

- A. Operations Director, Casey Stevenson will provide an update on Field Operations Programs
- B. Laboratory Director, Angie Nakano. Angie will provide an update on Laboratory activities.
- C. Public Health Education and Outreach Officer, Rachel Curtis-Robles will provide an update on the District Public Outreach Programs
- D. Information & Technology Director Matthew Nienhuis will be introduced

10. CONFERENCE WITH LABOR NEGOTIATOR (Government Code 54957.6)

AGENCY DESIGNATED REPRESENTATIVE: Brian Weber, District Manager

EMPLOYEE ORGANIZATIONS: Peninsula Vector Workers Association;

Unrepresented employees (Accountant, Laboratory Director, Field Operations

Supervisor, Operations Director, Information and Technology Director, and Public

Education and Outreach Officer)

11. Manager's Report

12. Resolution honoring Ross Graves Resolution 008-22

13. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

14. ADJOURNMENT