



**FINANCE COMMITTEE MEETING  
OF THE BOARD OF TRUSTEES  
LOCATION: TELECONFERENCE – SEE BELOW**

**May 1, 2023**

**5:30 PM**

**UPDATED AGENDA**

The Finance Committee is not a decision-making body and can only make recommendations to the Board. All decisions are made by the full Board at the monthly meeting of the Board of Trustees.

**IMPORTANT NOTICE REGARDING MEETINGS:**

- The District's Board Room is open to the public at this time.
- The meeting will be conducted via teleconference using Zoom.
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

**HOW TO OBSERVE THE MEETING:**

**Telephone:** Listen to the meeting live by calling Zoom at **(408) 636-0968** or **(669) 900-6833**.

Enter the **Meeting ID# 650-344-8592** followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/abb4GNs5xM> if the line is busy.

**Computer:** Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/6503448592> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

**Mobile:** Log in through the Zoom mobile app on a smartphone and enter **Meeting ID# 650-344-8592**.

**ACCESSIBILITY INFORMATION:**

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to observe and/or participate in this meeting and access meeting-related materials should contact Brian Weber, District Manager, at least 48 hours before the meeting, at (650) 344-8592 or [bweber@smcmvcd.org](mailto:bweber@smcmvcd.org). Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

**PUBLIC RECORDS:**

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District’s website at <https://www.smcmvcd.org/board-meetings> as the place to make those public records available for inspection. The documents may also be obtained by calling the District Manager.

**1. CALL TO ORDER**

**2. ROLL CALL**

- Mason Brutschy (Chair), Town of Atherton \_\_\_\_\_
- Muhammad Baluom, City of Millbrae \_\_\_\_\_
- Ray Williams, Town of Portola Valley \_\_\_\_\_
- Robert Riechel, City of San Bruno \_\_\_\_\_
- Carolyn Parker, City of Brisbane \_\_\_\_\_
- Kati Martin, City of Half Moon Bay \_\_\_\_\_
- Ron Collins, City of San Carlos \_\_\_\_\_

**3. PUBLIC COMMENTS AND ANNOUNCEMENTS**

This time is reserved for members of the public to address the Finance Committee of the Board relative to matters of the Committee not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is used).

**4. REGULAR AGENDA**

- A. Review the Preliminary Financial Report for FY 2022-23 as of March 31, 2023.

**Report by:** Finance Director, Richard Arrow, CPA

**ACTION:** Motion to recommend the Board approve the Financial Report for FY 2022-23 as of March 31, 2023

**B.** Presentation of FY 23-24 Budget and Estimates for FY 22-23

**Report by:** Finance Director, Richard Arrow, CPA

**ACTION:** Motion to recommend the Board approve the first reading of the FY 23-24 to the Board of Trustees

**C.** Present First Draft Engineer's Report Applicable to FY 23-24 and Board Resolution

**Report By:** District Manager, Brian Weber

**ACTION:** Motion to recommend a review of the first draft Engineers Report and accompanying resolution to the Board of Trustees

**D.** Staff Report on recommended reserve levels as of June 30, 2023

**Report By:** Finance Director, Richard Arrow, CPA

**ACTION:** Motion to recommend setting reserve levels to the Board of Trustees as of June 30, 2023

**E.** Joint Powers Agreement of Fire Risk Management Services

**Report By:** Finance Director, Richard Arrow, CPA

**ACTION:** Motion to recommend the Board approve the JPA Agreement of Fire Management Services and associated Board resolution.

**F.** Staff report on the purchase of BVA 2 Larvicide Oil in the amount of \$40,000 from Azelis Agricultural and Environmental Solutions

**Report By:** Operations Director, Casey Stevenson

**ACTION:** Motion to recommend purchase of BVA 2 Larvicide Oil in the amount of \$40,000 from Azelis Agricultural and Environmental Solutions

G. Staff report on the purchase of thirteen iPads in the amount of \$9,440.21 from Verizon Wireless

**Report By:** Matt Nienhuis, Information and Technology Director

**ACTION:** Motion to recommend the Board approve the purchase of thirteen iPads in the amount of \$9,440.21 from Verizon Wireless

H. Review the contract with the City of San Mateo for rodent control services in the amount of \$24,617.60 annually for a term of three years

**Report By:** Operations Director, Casey Stevenson

**ACTION:** Motion to recommend the Board approve the City of San Mateo contract in the amount of \$24,617.60 annually for a term of three years.

I. Review the contract with Ag-Air for mosquito control application services not to exceed \$45,000.

**Report By:** Operations Director, Casey Stevenson

**ACTION:** Motion to recommend the Board approve the contract with Ag-Air for mosquito control application services not to exceed \$45,000.