



REGULAR MEETING OF THE BOARD OF TRUSTEES

February 13, 2019 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kati Martin, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **Oath of Office** Board Secretary administers Oath of Office to all trustees
4. **ROLL CALL**
 - Secretary of the Board will take roll call
5. **PUBLIC COMMENTS AND ANNOUNCEMENTS**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used) and twenty minutes in total. Speaker cards are available for those making a public comment

6. CONSENT CALENDAR

- If the Board would like to discuss any item listed, it may be pulled from the Consent Calendar

A. Approval of Minutes for the Regular Board Meeting, January 9, 2019

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

7. Review of Audit and Comprehensive Annual Financial Report for Fiscal Year 2017-18

- Presentation by Ahmed Badawi, Badawi & Associates, Certified Public Accountants

ACTION: Motion to approve the Audited Financial Statements for Fiscal Year 2017-18

8. BOARD COMMITTEE REPORTS. The Chair of each of the following committees will present a brief report on the committee's actions since the last report and present any recommendations to the Board.

- A. Environmental and Public Outreach Committee
- B. Strategic Planning Committee
- C. Policy Committee
- D. Manager's Evaluation Committee
- E. Legislative Committee
- F. Finance Committee

9. FINANCIAL REPORT

Review Financial Report for December 2018.

Finance Director, Richard Arrow

ACTION: Motion to approve Financial Report for December 2018

10. STAFF REPORTS

- A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, etc.)
- B. Laboratory Director, Angie Nakano will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)
- C. Public Health Education and Outreach Officer, Megan Sebay will provide an update on the District Public Outreach Programs

11. Review of Board and Staff Accomplishments in 2018

12. Closed session

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: District Manager (Government Code Section 54957)
- CONFERENCE WITH LABOR NEGOTIATOR
Unrepresented employee: District Manager (Government Code Section 54957.6)

13. End Closed Session

14. Report from Closed Session

15. Resolution M-007-19 regarding and Fourth Amendment to the District Manager Employment Agreement with Dr. Chindi Peavey

- 16.** Receive a report on a potential project to install solar panels at District headquarters and consider whether to issue the draft RFP to get pricing information for determining whether to proceed with a solar installation as proposed.

Action Motion to approve issuing a Request for Proposals to get pricing information for determining whether to proceed with a solar installation as proposed

17. Form 700 reminder

18. Discussion of having the Board conduct an evaluation of itself

19. MANAGER'S REPORT

20. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS. In accordance with the Brown Act, at the Board meeting, Board Members may make brief reports on his or her own activities or brief announcements regarding an event of community interest. No action may be taken except to place a particular item on a future agenda for Board consideration.

21. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

- **The March Board meeting will be held on March 13, the 2nd Wednesday of the Month.**

22. ADJOURNMENT