



REGULAR MEETING OF THE BOARD OF TRUSTEES

March 8, 2017 6:00 PM

AGENDA

Board Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Kati Martin, Board Secretary at least five working days before the meeting at (650) 344-8592. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Public records that relate to any item on the open session agenda for a special meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the office of the San Mateo County Mosquito and Vector Control District, located at 1351 Rollins Road, Burlingame, for the purpose of making those public records available for inspection. The documents are also available on the District's Internet Web site. The website is located at www.smcmvcd.org.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. Oath of Office – The Board President will administer the Oath of Office to new Board members representing the cities of Colma, Daly City and San Carlos.**
- 4. ROLL CALL**
 - Secretary of the Board will take roll call
- 5. PUBLIC COMMENTS AND ANNOUNCEMENTS**
 - This time is reserved for members of the public to address the Board relative to matters of the District not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to three minutes per person (or six minutes where a translator is being used). Speaker cards are available for those making a public comment

6. CONSENT CALENDAR

- All items on the Consent Calendar will be considered together by one or more action(s) of the Board, unless any member of the Board would like to discuss any item listed, in which case it may be pulled from the Consent Calendar
- A. Approval of Minutes:
1. Regular Board Meeting, February 8, 2017
- B. Receive and file Reports:
- The following items were approved as orally amended at the February 8, 2017 Regular Board Meeting and are provided for informational purposes.
1. Resolution No. M-006-17 – Approving the Second Amendment to the District Manager Employment Agreement
 2. Second Amendment to the District Manager Employment Agreement with Dr. Chindi Peavey
- C. Approval of Agreements:
1. Approve an Agreement with Intersection to post billboards in BART Stations and authorize and direct the District Manager take all actions reasonably necessary to effectuate the same.

ACTION: Motion to approve Consent Calendar

REGULAR AGENDA

7. BOARD COMMITTEE REPORTS

- A. Environmental and Public Outreach Committee
- B. Strategic Planning Committee
- C. Policy Committee

ACTION: Motion to approve the following Policies in the District Policy Manual

District Policy 1010 Purpose of Board Policies – no changes proposed

District Policy 1100 Annexation Procedures – propose deleting this policy

District Policy 4080 Members of the Board of Trustees

D. Manager's Evaluation Committee

E. Finance Committee

8. FINANCIAL REPORT

Review Financial Documents for fiscal year 2017-18; July 2016 through January 2017.

Finance Director, David Randall

ACTION: Motion to approve Financial Documents for Fiscal Year 2016-2017; July 2016 through January 2017

9. STAFF REPORTS

- A. Assistant Manager, Brian Weber will provide an update on Field Operations Programs (including Seasonal marsh treatments, airboat, *Aedes aegypti*, NPDES Report, etc.)
- B. Laboratory Director, Nayer Zahiri will provide an update on District Laboratory Programs (including surveillance efforts for West Nile Virus, *Aedes aegypti*, Ticks, Hantavirus, etc.)
- C. Public Health Education and Outreach Officer, Megan Sebay will provide an update on the District Public Outreach Programs (including BART ads, District Open House on April 18th, etc.)

10. Submission of Form 700 by Board members

11. Presentation by District Counsel on the findings of a recent court case that determined that the private emails of public officials are subject to Public Records Act Requests

12. Agreement for Consultant Services with Cardno to conduct additional work on Programmatic EIR and amendment to the FY 2016-17 budget.

ACTION: Motion to approve Agreement for Consultant Services with Cardno to conduct additional work on Programmatic EIR and authorize and direct the District Manager take all actions reasonably necessary to effectuate the same

ACTION: Motion to approve Amending the FY 2016-17 budget to increase CEQA/PEIR from \$65,000 to \$175,000 for additional work on the District's Programmatic Environmental Impact Report.

13. MANAGER'S REPORT

14. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS

- **Report by Board Member Peter DeJarnatt on his attendance at the American Mosquito Control Association Conference on February 13-16.**

15. ANNOUNCE NEXT REGULARLY SCHEDULED BOARD MEETING

- **The April Board meeting will be held on April 12, the 2nd Wednesday of the Month.**

16. ADJOURNMENT